



**SCHOOL DISTRICT NO. 92
BOARD OFFICE**

PO Box 240
New Aiyansh, BC
V0J 1A0

Phone: 250-633-2228
Fax: 250-633-2401

INTERNAL / EXTERNAL
Competition #22-09
EMPLOYMENT OPPORTUNITY
EDUCATION ASSISTANT TEMPORARY
Nisga'a Elementary Secondary School

School District No. 92 (Nisga'a) is accepting applications for an Educational Assistant assigned to Nisga'a Elementary Secondary School located in New Aiyansh, BC. This is a temporary fulltime position to cover a maternity leave; at 25 hours per week and will begin February 21, 2022 and end June 30, 2022 or upon the return of the incumbent. The successful applicant will be required to support programs designed by administration and teacher and assist with the coordination and daily running of the Breakfast Club Program.

Essential Qualifications:

- Must have or obtain a FOODSAFE certificate
- Completion of Grade 12 and hold an Educational Assistant Certificate or be willing to work towards obtaining one. A copy needs to be on file
- Knowledge of social/cultural skills among children
- Ability to work cooperatively with administration, school office staff, teachers and specialists
- Ability to work constructively with parents and students as requested
- Experience with Elementary school students
- Experience in a high-energy environment working with students
- The successful candidate will support assigned students with academics and behavior as well as keep a daily journal of student progress
- Participate in the planning and delivery of student Individual Education Plans (IEP)

Applications must be made in writing, accompanied by 3 work related references and transcript(s) that address level(s) of competency in the above qualifications. All applicants must comply with the Criminal Records Review Act.

Pay and Benefits are in accordance with CUPE Local 2298 Nisga'a Collective Agreement. Should you require any assistance, please contact Kory Tanner, Secretary Treasurer at 250-633-2030.

Emailed applications will be accepted until **12:00pm February 14, 2022**. We thank all applicants, however only those chosen for the interview process will be contacted.

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Attention Human Resource Department
School District No. 92 (Nisga'a)
PO Box 240
New Aiyansh, BC V0J 1A0
Email: humanresources@nisga.bc.ca