



SCHOOL DISTRICT NO. 92 (NISGA'A)  
BOARD OFFICE

PO Box 240  
New Aiyansh, BC  
VOJ 1A0

Phone: 250-633-2228  
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*INTERNAL / EXTERNAL*  
Competition #22-06  
EMPLOYMENT OPPORTUNITY  
**TEMPORARY EDUCATION ASSISTANT**  
Alvin A. McKay Elementary School

School District No. 92 (Nisga'a) is accepting applications for an Educational Assistant assigned to Alvin A. McKay Elementary School located in Laxgalt'sap, BC. This is a temporary full-time position at 25 hours per week and will start as soon as possible and end June 30, 2022. The successful applicant will be required to support programs designed by administration.

**Essential Qualifications:**

- Completion of Grade 12 and hold an Educational Assistant Certificate or be willing to work towards obtaining one. A copy on file is needed.
- Knowledge of social/cultural skills among children
- Ability to work cooperatively with administration, school office staff, teachers and specialists
- Ability to work constructively with parents and students as requested
- Experience with Elementary school students
- Experience in a high-energy environment working with students
- The successful candidate will support assigned students with academics and behavior as well as keep a daily journal of student progress
- Participate in the planning and development of classroom learning individual education plan
- All other duties as assigned by the supervisor

Applications must be made in writing, accompanied by 3 work related references and transcript(s) that address level(s) of competency in the above qualifications. All applicants must comply with the Criminal Records Review Act.

Pay and Benefits are in accordance with CUPE Local 2298 Nisga'a Collective Agreement.

Should you require any information, please contact Martha Swinn, Principal at [mswinn@niscga.bc.ca](mailto:mswinn@niscga.bc.ca). Emailed applications will be accepted until **12:00 pm January 18, 2022**. We thank all applicants, however only those chosen for the interview process will be contacted.

Competition #22-06  
**Attention: Human Resource Department**  
School District No. 92 (Nisga'a)  
PO Box 240  
New Aiyansh, BC V0J 1A0  
Email: [humanresources@niscga.bc.ca](mailto:humanresources@niscga.bc.ca)