



NISGA'A SCHOOL DISTRICT NO. 92

4702 Huwilp Road,
PO Box 240
New Aiyansh, BC

Phone: 250-633-2228
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V0J 1A0

INTERNAL / EXTERNAL
Competition #22-38
EMPLOYMENT OPPORTUNITY
EDUCATION ASSISTANT
Nisga'a Elementary Secondary School

Nisga'a School District No. 92 is accepting applications for an Educational Assistant assigned to Nisga'a Elementary Secondary School located in New Aiyansh, BC. This is a full-time position at 25 hours per week and will start as soon as possible and end upon the return of the incumbent. The successful applicant will be required to support programs designed by administration.

Essential Qualifications:

- Completion of Grade 12 and hold an Educational Assistant Certificate or be willing to work towards obtaining one. A copy on file is needed.
- Knowledge of social/cultural skills among children
- Ability to work cooperatively with administration, school office staff, teachers, and specialists
- Ability to work constructively with parents and students as requested
- Experience with Elementary school students
- Experience in a high-energy environment working with students
- The successful candidate will support assigned students with academics and behavior as well as keep a daily journal of student progress
- Participate in the planning and development of classroom learning individual education plan
- All other duties as assigned by the supervisor

Applications must be made in writing, accompanied by 3 work related references and transcript(s) that address level(s) of competency in the above qualifications. All applicants must comply with the Criminal Records Review Act.

Pay and Benefits are in accordance with CUPE Local 2298 Nisga'a Collective Agreement.

Should you require any information, please contact Mark Koebel, Principal at mkoebel@nisgaa.bc.ca. Emailed applications will be accepted until **12:00 pm September 15, 2022**.

We thank all applicants, however only those chosen for the interview process will be contacted.

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Attention: Human Resource Department
Nisga'a School District No. 92
PO Box 240
New Aiyansh, BC V0J 1A0
Email: humanresources@nisgaa.bc.ca