



NISGA'A SCHOOL DISTRICT NO. 92

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New Aiyansh, BC

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INTERNAL
Competition #26-35
EMPLOYMENT OPPORTUNITY
Food Service Assistant 1
Nisga'a Elementary Secondary School

Nisga'a School District No. 92 invites applications for the Foods Service Assistant 1 at Nisga'a School District No. 92. It is a term position that needs to be filled August 25, 2025, and will end on June 30, 2026.

Role Overview: Under the supervision of the District's Food Coordinator, the incumbent assists with the operation of the school lunch program. Including the preparation and serving of food, maintaining food safety, monitoring and supervising students that also support the preparation of lunch for the program, and reinforces with those same students the importance of safe and efficient methods of food preparation and distribution.

DUTIES AND RESPONSIBILITIES MAY INCLUDE:

- Performs cooking and food preparation tasks, demonstrating proper and safe technique including following recipes, weighting, and measuring foods, using appropriate terminology, exercising knife skills, and displaying a variety of cooking methods.
- Oversees student learning stations. Assists students in food and equipment operation, selection of appropriate food storage procedures for food and cafeteria items, and in cleaning the teaching kitchen.
- Prepares, serves, and/or sells food items prior to and during meal periods.
- Prepares a variety of hot and cold food items and portions and prepared foods for sale or service to students.
- Assists in the coordination and operation of the teaching kitchen.
- Assists with menu planning and the ordering of food supplies and materials.
- Maintains a clean work area by washing and cleaning cafeteria supplies and equipment.
- Replaces items in storage areas. Stores excess food and supplies.
- Receives, stores, and rotates incoming food supplies and materials and records inventory of food supplies and materials.
- Operates equipment such as meat slicer, industrial dishwasher, and industrial mixer and ovens. • Washes, dries, and stores kitchen laundry.
- Assists with the supervision of students in the teaching kitchen.
- Other duties as assigned.

QUALIFICATIONS:

- Grade 12
 - Food Safe Certificate
 - Three (3) months of experience in related field
- REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**
- Demonstrated evidence of communication skills (verbal, written and electronic formats) and ability to work as part of a team with colleagues, parents, and children.
 - Strong planning and organizational skills and the ability to work with minimal supervision.
 - Ability to refer work problems not covered to by standard procedures to their supervisor.
 - Possess the personality, ability, and temperament to work closely with young adults.
 - Clear a Criminal Record Check

Please email a cover letter and resume to the District's HR Department at: humanresources@nisdga.bc.ca and in the subject line reference Competition #26-35. We thank all applicants and advise that only those short-listed will be contacted.

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Attn: Human Resource Department
School District No. 92 (Nisga'a)
Box 240
New Aiyansh, BC V0J 1A0
Email: humanresources@nisdga.bc.ca