



NISGA'A SCHOOL DISTRICT NO. 92

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New Aiyansh, BC

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INTERNAL / EXTERNAL
Competition #23-12
EMPLOYMENT OPPORTUNITY
Mentored Work Placement Education Assistant
Alvin A. McKay Elementary School

Nisga'a School District No. 92 is accepting applications for a Mentored Work Placement Educational Assistant assigned to Alvin A. McKay Elementary School located in Laxgalts'ap, BC. This is a temporary full-time position at 25 hours per week and will start as soon as possible and end March 31, 2023. The applicant must be between 20 to 30 years of age. The successful applicant will be required to support programs designed by administration.

The candidate will be mentored in the roles and responsibilities of an Education Assistant, working with students in a K-7 setting. The mentoring teacher is a Learning Support Teacher who works with students 1:1 and in small groups. She will mentor the candidate in how to lead oral language, literacy and numeracy groups in order to help students be more successful in their classroom learning. At AAMES we also endeavor to stay in close contact with our families to support students if they need to learn off-site or are absent for an extended period of time. The mentored Education Assistant candidate will learn how to communicate with families and to be a liaison between the classroom teacher and the families.

Essential Qualifications:

- Completion of Grade 12 and hold an Educational Assistant Certificate or be willing to work towards obtaining one. A copy on file is needed.
- Knowledge of social/cultural skills among children
- Ability to work cooperatively with administration, school office staff, teachers, and specialists
- Ability to work constructively with parents and students as requested
- Experience with Elementary school students
- Experience in a high-energy environment working with students
- The successful candidate will support assigned students with academics and behavior as well as keep a daily journal of student progress
- Participate in the planning and development of classroom learning individual education plan
- All other duties as assigned by the supervisor

Applications must be made in writing, accompanied by 3 work related references and transcript(s) that address level(s) of competency in the above qualifications. All applicants must comply with the Criminal Records Review Act.

Pay and Benefits are in accordance with CUPE Local 2298 Nisga'a Collective Agreement.

Should you require any information, please contact Martha Swinn, Principal at mswinn@nsgaa.bc.ca. Emailed applications will be accepted until **12:00 pm February 10, 2023**. We thank all applicants, however only those chosen for the interview process will be contacted.

Competition #23-12
Attention: Human Resource Department
Nisga'a School District No. 92
PO Box 240
New Aiyansh, BC V0J 1A0
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