

SCHOOL DISTRICT NO. 92 (NISGA’A)

BOARD OFFICE

PO Box 240 Phone: 250-633-2228

New Aiyansh, BC Fax: 250-633-2401

V0J 1A0

*INTERNAL*

Competition # 20-023

**EMPLOYMENT OPPORTUNITY**

**TEMPORARY EDUCATION ASSISTANT**

**Nathan Barton Elementary School**

School District No. 92 (Nisga’a) is accepting applications for a temporary Educational Assistant assigned to Nathan Barton Elementary School located in Gingolx, BC.  This is a fulltime position at 25 hours per week and will begin September 3,2020 and end upon the return of the incumbent.  The successful applicant will be required to support programs designed by administration and teacher and assist with the coordination and daily running of the Breakfast Club program.

**Essential Qualifications:**

* Completion of Grade 12 and hold an Educational Assistant Certificate or be willing to work towards obtaining one. A copy on file is needed.
* Knowledge of social/cultural skills among children
* Ability to work cooperatively with administration, school office staff, teachers and specialists
* Ability to work constructively with parents and students as requested
* Experience with Elementary school students
* Experience in a high-energy environment working with students
* The successful candidate will support assigned students with academics and behavior as well as keep a daily journal of student progress
* Participate in the planning and development of classroom learning individual education plan
* Food Safe

Applications must be made in writing, accompanied by 3 work related references and transcript(s) that address level(s) of competency in the above qualifications. All applicants must comply with the Criminal Records Review Act.

Pay and Benefits are in accordance with CUPE Local 2298 Nisga’a Collective Agreement.

Should you require any assistance, please contact Kory Tanner, Secretary-Treasurer at 250 633-2030. Emailed applications will be accepted until 3:00 pm August 21, 2020. We thank all applicants, however only those chosen for the interview process will be contacted.

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Attention Human Resource Department

School District No. 92 (Nisga’a)

PO Box 240

New Aiyansh, BC V0J 1A0

Email:  humanresources@nisgaa.bc.ca