

## **SCHOOL DISTRICT NO. 92 (NISGA'A)**

**Regulation Subject:** DISTRICT HOUSING

**Date Passed:** April 17, 2017

**Date Amended:** May 21, 2019

**Description:**  
DISTRICT HOUSING

### **Regulation No. 404-R**

The responsibility of carrying out the policy and regulations governing housing shall be through the District Office under the direction of the Secretary Treasurer. Both policy and regulation governing policy will be set by the Board.

1. Selection of tenants in housing shall be considered as an administrative function and shall be carried out through the District Office under the direction of the Secretary Treasurer. Tenants who have unsatisfactory history in the district housing may be evicted according to the lease agreement and will be denied access to other district housing.
2. All houses owned and operated by the district shall be rented on a first come first serve basis within priority grouping. Priority for housing:
  1. Teachers
  2. Superintendent of Schools/Secretary Treasurer
  3. Administrative Officers
  4. Professional Employees (difficult to recruit positions)
  5. CUPE Employees
  6. Excluded Employees
  7. Persons other than District Employees

A request list of applicants by application date to be maintained by the Director of Operations.

3. Housing requests shall be addressed to the Director Operations in writing.
4. Prior to any person taking occupancy of district housing, the Board and the occupant of the unit shall enter into a housing lease.
5. Summer Rentals – July and August
  - A. Rental will be charged to teachers returning to the District, who wish to leave personal effects in their unit, notify in writing. Such effects should be stored in

such a manner to allow any requested maintenance work to be carried out. The Board shall not be held responsible for any personal effects stored in a housing unit

- B. Summer rental fees will be set as 50% of the rental rate, payment is through payroll deduction in the month of May or June.
- 6. It shall be the responsibility of each tenant to make the necessary arrangements for insurance or personal effects located in any housing unit.
- 7. The method of payment for any housing unit shall be through payroll deduction.
- 8. Housing units may be rented by the School District to persons other than district employees on a month to month basis with the understanding that the Board will ask that the premises be vacated if the Board needs the unit for school district employees.
- 9. Rental fees are waived for difficult to recruit positions of; Superintendent, Secretary Treasurer, Professional Staff, Manager of Finance/Human Resources. These tenants will be responsible for electrical and heating expenses.
- 10. The Board reserves the right to refuse housing accommodations to any tenant whose tenancy record with the Board, or any other landlord, indicates the possibility of financial burden to the district. Such financial burden shall include, but not be limited to, action taken for non-payment of rent, aesthetic or physical damage to a unit, and disrupting the peaceful enjoyment of tenancy to neighbours.