PRIVACY IMPACT ASSESSMENT

Initiative Update

This document is used for a change to an existing initiative involving the collection, use, disclosure, security, storage, accuracy, correction, or retention of personal information where a PIA has already been completed. If a change does not involve one of these elements, then an updated PIA is not needed. If the change involves many of these elements, you may need to prepare a new PIA instead of using this document. For any questions regarding this document, please contact the Legislation, Privacy, and Policy Branch at (250) 356-1851 or [privacy.helpline@gov.bc.ca](mailto:privacy.helpline@gov.bc.ca).

1. **Title of original PIA and the number assigned to the original PIA**

(Please attach original)

1. **Ministry/School District and Program Area.**

|  |  |
| --- | --- |
| Name and number of School District | School District No. 92 (Nisga’a) |
| Division in SD | E.g. Educational Software or Operational Software |
| Section |  |
| Initiative Title |  |

1. **Contact Position and/or Name, Telephone Number and E-Mail Address.**(This should be the name of the individual most qualified to respond to questions regarding the revision).

|  |  |
| --- | --- |
| Name, Title |  |
| Section |  |
| Phone Number |  |
| E-Mail |  |

1. **Common or Integrated Program and Data-Linking Initiatives**

|  |  | **Yes** | **No** |
| --- | --- | --- | --- |
| **(a)** | Does the original PIA (or the change now being considered) involve a “common or integrated program/activity”, as defined in Schedule 1 of the *Freedom of Information and Protection of Privacy Act* (FOIPP Act)? \*  \*Note: a “common or integrated program/activity” must be confirmed by regulation |  |  |
| **(b)** | Does the original PIA (or the change now being considered) involve a “data-linking initiative”, as defined in Schedule 1 of the FOIPP Act? |  |  |

1. **Description of the revision.**

Fill in each relevant box and provide (a) a brief description of the change to the collection, use, disclosure, security, storage, accuracy, correction or retention of personal information, and (b) the authority under the FOIPP Act or other rationale by which the change should be permitted. **You may remove the rows which do not apply in the table below.**

|  |  |  |
| --- | --- | --- |
| Change | Brief Description | FOIPP Authority / Rationale in Brief |
| collection of personal information |  |  |
| use of personal information |  |  |
| disclosure of personal information |  |  |
| security of personal information |  |  |
| storage of personal information |  |  |
| accuracy or correction of personal information |  |  |
| retention of personal information |  |  |

**6. Purpose/Objectives of the revision (if statutory, provide citation).**

(Explain in as much detail as is needed *why* the change is being made and why the initiative will, after the change, continue to comply with the FOIPP Act)

**7. What are the potential impacts of this proposal?**

(Include privacy impacts in this description).

**Privacy Officer(s) Comments:**

**Legislation, Privacy, and Policy Branch Review and Comments:** (Only if requested by School District)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Legislation, Privacy, and Policy Branch  Office of the Chief Information Officer  Ministry of Citizens Services and Open Government |  | Signature |  | Date |

**X SIGNATURES**

**SCHOOL DISTRICT APPROVAL:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Program Manager |  | Signature |  | Date |
| Person Responsible for Systems Maintenance and Security  [for changes to security, or upgrades to an existing system or change from face-to-face to online services] |  | Signature |  | Date |
| Superintendent of School District, or privacy designate. |  | Signature |  | Date |