

**SCHOOL DISTRICT NO. 92 (NISGA'A)
BOARD OF EDUCATION
REGULAR MEETING
GITWINKSIHLKW ELEMENTARY SCHOOL
GITWINKSIHLKW, BC**

JUNE 20, 2017 – 6:30 PM

In attendance:	Elsie Davis, Board Chair Alvin Azak Norman Hayduk Tabitha Munroe	Laxgalts'ap Trustee Gitwinksihlkw Trustee Nass Camp Trustee Gitlaxt'aamiks Trustees
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Also in attendance:	Joe Rhodes Carey Stewart Orest Wakaruk Sharlene Grandison	Superintendent of Schools Assistant Superintendent Secretary Treasurer Recording Secretary
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Absent:	Sally Barton, Vice-Chair	Gingolx Trustee
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1. **CALL TO ORDER**

The meeting was called to order at 6:35 p.m.

2. **DECLARATION OF QUORUM**

Board Chair declared a quorum

3. **APPROVAL OF AGENDA FOR JUNE 20, 2017**

R02-1137

That the Board of Education approve the June 20, 2017 Agenda as presented.

Trustee Munroe/Trustee Azak	Carried
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4. **ADOPTION OF MINUTES OF PRIOR MEETING**

4.1 Regular Minutes of May 17, 2017

R02-1138

That the Minutes of the Regular Meeting of the Board of Education held on May 17, 2017 be approved.

Trustee Munroe/Trustee Hayduk	Carried
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5. **SUMMARY OF IN CAMERA MEETING OF THE BOARD**

5.1 Summary of In Camera Meeting of the Board, May 17, 2017

R02-1139

That the Summary of the In Camera Meeting of the Board held on May 17, 2017 be approved.

Trustee Munroe/Trustee Azak

Carried

6. **BUSINESS ARISING FROM THE MINUTES:**

None

7. **EDUCATION:**

7.1 Superintendent of Schools:

7.1.1 Principal/Vice-Principal Mentorship

The 2016-2017 Principal, Vice-Principal mentorship program has taken the form of an informal process this year.

With the guidance from the Assistant Superintendent and Superintendent, 2017-2018 school Principals and Vice-Principal will take part in a mentorship program following the BCPVPA Leadership Standards; this Leadership mentorship is not limited to only this program.

The Leadership Standards for Principals and Vice-Principals in BC has become the document for professional growth in British Columbia and is a useful tool for personal growth plans as principals and Vice-Principals assess their current strengths and areas for development.

The purpose of this mentorship is to foster continuous professional learning in working towards effective leadership; it is not intended as an instrument for evaluation or the judgement of the individual performance of Principals and Vice-Principals by districts, but a professional guide.

For information only.

7.1.2 Learning Division Reporting

The 2016-2017 Ministry of Education reporting: In connecting with the Ministry of Education on district Education reporting, the Ministry of Education has provided current Education Projects with reporting dates to follow. The Ministry of Education has also allotted our district reporting periods on educational programs.

The district reporting on education projects are on task with the original Ministry of Education required dates set for 2016-2017 reporting periods. The support from the Ministry of Education will be an ongoing support for our Nisga'a School District.

For information only.

7.1.3 Literacy Update on Assessment and Programs

The District Literacy Program lead by Kristi Clifton and Cathy McCubbin demonstrated increasing academic measures in the Spring May Assessments. This report outlined data through a colored copy hand out and included information on:

Writing:

- May 2017 – Student Achievement Writing from Grades 1 to 7 & 8 to 10 results.
- Student Performance in Writing: District Wide Write Comparison for 2016/2017.....School Year results.
- Foundation Skills Assessment (FSA) – Grades 4 and 7 Writing results.
- Recommended District Responses to Writing data.

Reading:

- District Assessment of Reading Tool (DART) and Early Primary Reading Assessment (EPRA) Grades K to 7 student results, DART assessments for grades 8 to 9.
- Foundation Skills Assessment (FSA) – Grades 4 and 7 Reading results.
- Recommended District Responses to Reading data.

Mathematics:

- Looking at Student Achievement in Mathematics – Foundation Skills Assessment through Grades 4 and 7.
- Recommended District Responses to Mathematics data.

For information only.

7.1.4 Lisims Government Executive Meeting – June 27 & 28, 2017

In networking with Lisims Government, a request was made for an update on the 1701 form for year 2016/2017. This will be shared at the June 27 – 28, 2017 Lisims Government Executive meeting. There is another request for a report on student attendance as attendance has been noted as a concern in the beginning of this academic school year. This will be shared as well.

Information to be shared:
1701 Verification – Student Population Count
Nominal Roll – By School
English Learning Language (ELL) – Student Count

For information only.

7.1.5 2017 Nisga'a Secondary Graduation

The 2016-2017 Nisga'a Secondary Graduation has been an ongoing effort in supporting potential graduate students. The district has 16 students who are on track to graduate. There are 7 students who are pending. Both Administrators have continued to make every effort to keep parents and guardians informed of their child's graduation status.

Update: Post Board Meeting – 14 students are graduating.

7.1.6 September to June District Student Attendance

From September 2016 to June 2017 school effort has been ongoing to increase our student attendance in all four communities.

7.1.7 School Reports:

School Year End reports submitted:

1. Alvin A. McKay Elementary School
2. Nathan Barton Elementary School
3. Gitwinksihlkw Elementary School
4. Nisga'a Elementary Secondary School, was a PowerPoint presentation.

For information only.

7.1.8 Coordinator of Culture & Language Program Report

Assistant Superintendent Stewart, presented information from Coordinator of Culture & Language Program report in the following areas:

1. Nisga'a Language Teachers
2. Classroom Teachers
3. Awareness
4. Performing Arts
5. Forward Thinking

8. **BUSINESS:**

8.1 Finance:

8.1.1 Interim Financial Statements – April 30, 2017

Secretary Wakaruk presented the April 30, 2017 Interim Financial Statements.

For information only.

8.1.2 Interim Financial Statements – May 31, 2017

Secretary Wakaruk presented the May 31, 2017 Interim Financial Statements.

For information only.

8.1.3 2018/2019 Five Year Capital Plan

The 2018/2019 Five Year Capital Plan as outlined by the Ministry of Education's Resource Management Division addresses funding requests for capital projects which involves new space, replacements, renovations, site acquisitions, seismic mitigation projects and bus purchases. Board of Educations are expected to have a School District Facilities Plan in place that supports project being submitted to the Ministry for capital investment considerations.

R02-1140

That the Board approve the 2018/2019 Five Year Capital Plan as presented.

Trustee Azak/Trustee Munroe

Carried

8.1.4 Refresh Website Update

We are exploring options to update the website. Three quotations were received as follows:

1. One at \$14,000.
2. A company My Geek (Ft St John) that was used before - \$4500.
3. Our information Manager, Bobby Laird contacted BCIT Technology Program. Students as part of their curriculum must do a website project. The cost is FREE.

Discussion: a small working group can be formed consisting of a Board member, IT Manager to lead, a teacher, Principal, high school student, and one admin staff person (perhaps a school secretary). This could be

scheduled to start this coming September. Communication can be through conferences calls, email and telephone.

Discussion:

3 in favor for BCIT Technology Program to do website:

- Latest technology
- Well run website
- Involve students
- Community initiative
- Make user friendly

8.2 Maintenance:

8.2.1 Director of Operations Report – June 2017

Director of Operations, Calvin Morven report presented as follows:

- All Schools – maintenance work
- Housing
- Health & Safety
- Hazards Materials Management

For information only.

8.2.2 Hazardous Materials Surveys

WorkSafe BC Section 6.4 requires that an inventory of asbestos materials for buildings constructed prior to 1990 be completed. The survey will establish the presence/absence, location, and type of asbestos materials utilized in the construction of the facility. Asbestos containing materials will be inventoried by means of a room by room visual assessment, sample collection and subsequent laboratory analysis. Renovations on buildings will not be implemented until the surveys are completed this July 2017.

The district has contracted with Apex EHS Services Inc. to complete the surveys on the four schools, the residential buildings and all teacherages. The contract value is \$32,000.

9. **POLICY DEVELOPMENT & REVIEW:**

No policy development.

10. **CORRESPONDENCE RECEIVED:**

No correspondence.

11. **TRUSTEE REPORTS (verbal):**

No verbal reports.

12. **PRESENTATIONS:**

12.1 Nisga'a Teachers Union Report – R. Hotson

Rich Hotson presented his Nisga'a Teachers Union Report as follows:

1. NTU Partnership
2. Supreme Court of Canada
3. SD 92 District Budget for 2017-2018/two recommendations
4. Housing
5. Learning Resource teachers

13. **PUBLIC QUESTION PERIOD:**

Peter Leeson –

Questions:

How many students are graduating with a dogwood?

Is the music program going to continue, is there a new search for a new teacher?

Update post Board meeting – position was posted and an applicant was made a hire offer.

Comments:

FNESC – we used to get funding from FNESC in the area of \$ 6,000.00.

Funding was stopped due to Nisga'a treaty.

Board should send correspondence to NLG to try and get funding from FNESC again.

Safety – first nations safety has a conference coming up, covers all aspects of safety, a benefit for the Nisga'a nation.

Assistant Superintendent Stewart will forward information to Mr. Leeson.

Music teacher position is posted for AAMES.

Matthew Bright, Rep – Programs and Services:

Concerned with numbers being presented on student absences

Previous successor, Ms. Wells had a literacy plan to present to the NLG Programs and Services, is there still plans for this to happen.

Do not see anything for numeracy; yet it is important. Hoping that this will be taken into consideration.

With Laxgalts'ap Village Government we do our best to support our kids.

2nd year now we are offering rewards to our students for academic and attendance.

At the community level, we insist the clubs require a minimum passing grade, must attend school in order to take sports trips.

Sometimes Jr. All Native does not fall on Spring Break.

Assistant Superintendent Stewart: We still have the District Improvement Plan, it is still in draft, but we are moving forward with it, there is more work to be added to it.

Christina Bolton

Concerns with Communication at NESS.

14. **ADJOURNMENT**

The meeting adjourned at 8:44 pm.



Certified correct,
Elsie Davis,
Board Chair



Certified correct,
Orest Wakaruk,
Secretary Treasurer