



SCHOOL DISTRICT NO. 92 (NISGA'A)
BOARD OFFICE

PO Box 240,
New Aiyansh, BC
V0J 1A0

Phone: 250-633-2228
Fax: 250-633-2401
Email: sd92@nisgaa.bc.ca



Select School: PLEASE SEND REGISTRATION TO THE SCHOOL OF CHOICE

☐ Nisga'a Elementary School Ph: 250-633-2225 Fax: 250-633-2669 Email: school_ess@nisgaa.bc.ca	☐ Gitwinksihlkw Elementary School Ph:250-633-2688 Fax:250-633-2916 Email: school_ges@nisgaa.bc.ca
☐ Alvin A. McKay Elementary School Ph: 250-621-3277 Fax:250-621-3220 Email: school_aames@nisgaa.bc.ca	☐ Nathan Barton Elementary School Ph:250-326-4206 Fax:250-326-4252 school_nbes@nisgaa.bc.ca
☐ Nisga'a Secondary School Ph: 250-633-2225 Fax: 250-633-2669 Email: school_ess@nisgaa.bc.ca	☐ Strong Start Ph:250-621-2000 Fax:250-621-3412

ITEMS WITH STAR * MUST BE FILLED IN

STUDENT INFORMATION

*Legal Last Name	*Legal First Name	*Legal Middle Names
Usual Last Name	Usual First Name	Usual Middle Name
Male ☐ Female ☐	*Date of Birth (DD/MM/YYYY)	*COPY OF BIRTH CERTIFICATE MUST BE ATTACHED - Unless already on file Proof of age (Birth Certificate): Yes ☐ No ☐
Name of Previous School		Last Grade Completed
Aboriginal Ancestry Yes ☐ No ☐	Band of Residence	Band of Origin
Nisga'a Citizenship #		

CONTACT INFORMATION OF PERSON STUDENT IS LIVING WITH
(Please attach any legal custody documents)

* Living with: ☐ Both Parents ☐ Mother ☐ Father ☐ Other: Relationship:		
* Last:	* First:	* Home or Cell Phone #:
		Work Phone #:
* Street Address:		* Mailing Address; (PO Box)
* Town/City:		* Postal Code:
* Email Address:		

Name of Mother (if different than above):	Email Address:
Address:	Home or Cell Phone #: Work Phone #:
Name of Father (if different than above):	Email Address:
Address:	Home or Cell Phone #: Work Phone #:
Names of Brothers or Sisters <u>in same school</u>:	

*** EMERGENCY CONTACTS**

Names in order to call:	Phone #s	Email address if available	Can this person pick up your child
1.	Home:		☐ Yes ☐ No
Relationship:	Work:		
2.	Home:		☐ Yes ☐ No
Relationship:	Work:		
3.	Home:		☐ Yes ☐ No
Relationship:	Work:		
Any additional contact information:			

MEDICAL INFORMATION

* Care Card #	Nisga'a Health Card #
* Allergies:	Health Conditions:
<u>Are any of these allergies/health conditions life threatening? If yes, please describe:</u>	

PLEASE NOTE - SCHOOLS MAY REQUEST ADDITIONAL INFORMATION

* Parent/Guardian Signature	* Date:

School District #92 (Nisga'a) K-12 Consent Form

Student information is used for many purposes, including

- Making the delivery of education more effective
- Looking after student health and safety
- Scheduling student in classrooms
- Maintaining a Permanent Student Record as required under the *School Act*
- School boards and the Ministry of Education also use student information for research; however, these results are reported to the public in a way that does not identify individuals.

***PLEASE INITIAL EACH LINE YOU CONSENT TO: I give my consent for:**

____ 1.	School District #92 to collect and use my child's personal information in a manner consistent with the Freedom of Information and Protection of Privacy Act and the BC School Act
____ 2.	The release of my name, phone number, and address, for school communications purposes to School District Personnel, the Parent Advisory Council, or others responsible for organizing activities for our school. (There are occasions when our school would like to contact you directly about school issues or meetings, or to plan school related activities. Your personal information will not be disclosed to anyone for business or commercial purposes.
____ 3.	The publication of my child's name, photograph and comments in the school yearbook or newsletter and on occasion, in the school district calendar, annual report, websites, or in the news media. (It is tradition in our school to allow district staff and the media to photograph individual students and groups of students to commemorate events and promote various educational, sports, and cultural events taking place in the district. While photographs add to the community life of our school, they are not required for educational purposes.
____ 4.	My Child will participate in local, curriculum-based, field trips. (Local field trips may be organized to Nisga'a Elementary/Secondary School, Alvin A. McKay Elementary School, Gitwinksihlkw Elementary School, Nathan Barton Elementary School and other destinations in the Nass Valley.) Field trips outside of the catchment school will be by bus.
____ 5.	I give my consent for my child to receive medical assistance in case of an emergency

***Parent/Guardian's Signature:** _____

Date: _____



Nisga'a School
District No. 92

Acceptable Use Policy Registration Form

Please read the **ACCEPTABLE USE OF TECHNOLOGY Operational Procedure** and sign this form to indicate your acceptance of the terms. Persons under the age of majority must have this form signed by a parent or guardian.

NOTE: INCOMPLETE FORMS WILL NOT BE PROCESSED.

PLEASE USE BLOCK LETTERS FOR CLARITY

Name: _____

School/Site Name: _____

Applicant is a:

- ☐ Student in Grade _____
- ☐ Staff member
- ☐ Community partner
- ☐ Guest or temporary contractor

Applicant Signature: _____

Parent/Guardian Consent: I have read the District's Acceptable Use of Technology Operational Procedure and agree to the rules therein. I am aware that although the District has taken reasonable steps to ensure that access to Internet content is supervised and monitored, my child may be exposed to inappropriate material outside of the District's control. I am also aware that my child may face disciplinary action outlined in the District's Policy Manual for violating the Operational Procedures.

I hereby give permission for my child to receive access and certify that the information in this application is correct.

Name of Student: _____

Relationship to Student: _____

Parent/Guardian Signature: _____

Date: _____

DO NOT WRITE IN THIS SECTION (ADMINISTRATIVE USE ONLY)

Start Date: _____ Termination Date: _____

Employee or Student Number: _____

Date Access Established: _____

Assigned Use ID: _____

Assigned Password: _____



ACCEPTABLE USE OF TECHNOLOGY

Background

The district acknowledges the potential of technology to enhance communications and learning in schools, the school community, and the district's working environments. Accordingly, the district supports the development of operational procedures to provide information and support the safe and appropriate use of technology, and to govern the use of technology by students, staff, parents, volunteers, and the community.

The district encourages acceptable, ethical, responsible, and legal use of all district and personal technology by users. Such use will be consistent with this operational procedure and other district policies and procedures, including the District Student Code of Conduct, and school rules.

The district acknowledges the need to protect the integrity of school and working environments, and that the safety, security and privacy of students, staff and other users are of paramount importance.

The district has designed this operational procedure to reflect the dynamic and evolving nature of technology. However, due to the continual change that occurs in technology, this operational procedure is to be reviewed on a regular basis.

Definitions

District Technology means any electronic device, service or system designed or used to assist in extending human potential (including but not limited to computers, cell phones, cameras, social networking sites, e-mail and voice services, school networks, etc.) owned and/or operated by the district, including but not limited to the District's network, servers, and e-mail.

Internet means an electronic communications system connecting electronic devices all over the world through which individual subscribers can interact and share information.

Personal Technology means any electronic device, service or system designed or used to assist in extending human potential (including but not limited to computers, cell phones, cameras, social networking sites, e-mail and voice services, school networks, etc.) owned and/or operated by a school District user and excludes school-District owned technology.

System means the interrelated and interdependent hardware and software and data communication devices.

User means all students, staff, parents, school volunteers and the community using District technology or personal technology that is connected with any District or District-related activities, including off-campus activities if such activities have a connection to the district or its schools.

Procedures

1. Technology and Instruction

- 1.1. New technologies shift the ways that information may be accessed, communicated and transferred by members of society. As student and staff access to rich information resources is desirable, school environments in the district will be characterized by the incorporation of the best instructional practice through the integration of information and communication technology tools into all aspects of student and professional learning. This environment will be characterized by openness, accessibility, transparency, ethical use and personal accountability and responsibility of all users.

2. Security and District Rights

Access to district technology is a privilege, not a right.

2.1. Access

- 2.1.1. The district expects that the use of district technology will occur in an appropriate, ethical, responsible, and legal manner for the purposes of supporting educational programs and the district's administrative services.
- 2.1.2. Users are to be aware that the district's technology is a finite resource, i.e., there is limited storage space available on its servers, and there are other technological limitations.
- 2.1.3. Users of district technology who breach this operational procedure or otherwise engage in inappropriate use of the district's technology may be subject to the restriction of their ability to use district technology.
- 2.1.4. All users are responsible for ensuring they have reviewed this operational procedure prior to making use of district technology services.
- 2.1.5. The district's Director of Information Technology may block messages or remove files that are unacceptable and/or in violation of district procedures.
- 2.1.6. The use of district technology by students requires prior authorization. An application form must be completed, signed by students/parents and returned to the school as part of the authorization process.
- 2.1.7. If district technological equipment is provided to a district technology user, the Employee Acceptable Use of Technology Form must be completed.

2.2. District Usage

- 2.2.1. Technology must be utilized in a manner that will not negatively impact or threaten the security or integrity of the district's technology system. Proper safeguards must be implemented and adhered to as outlined in "Security Safeguards" (Appendix) and other electronic or written notices regarding the district's technology.
- 2.2.2. All property (intellectual and physical) created with district technology is the sole property of the district.
- 2.2.3. The district is aware that users, during personal time, may use District technology for non-District related purposes (e.g., personal banking, communications, etc.). The personal use of District technology must be

appropriate and comply with this operational procedure and all District policies, procedures, standards, and expectations. The district is not responsible for the loss of any personal data or information created or stored on District technology.

2.3. Etiquette and Privacy

- 2.3.1. All users are expected to conduct communications using the district's technological services in a courteous, respectful, and otherwise appropriate manner consistent with the Board's mission statement, Board policies, operational procedures, and the guidelines and expectations outlined in the District Student Code of Conduct and school codes of conduct.
- 2.3.2. The district has the right to monitor any network activity in order to maintain both the operation and appropriate function of the information network.
- 2.3.3. Use of district technology, except as otherwise provided by law, Board policy or operational procedure (e.g. in relation to the district's use of student and employee information and records) is neither private nor confidential and may be monitored without notice.

2.4. Personal Technology

- 2.4.1. The use of personal technology is subject to the same rules of conduct and etiquette applicable to the use of district technology. The use of personal technology may not interfere with the provision of educational programs or the integrity of the school environment. Students using personal technology are subject to all school and district rules regarding student conduct and behavior.

3. Safety

- 3.1. The use of district technology or personal technology in relation to a school district activity or related activity must not result in a threat, real or potential, to the safety and welfare of students and/or staff or any other member of the school community.
 - 3.1.1. Upon entering the district, all adult users shall read and accept the conditions for appropriate and safe use of technology as outlined in this operational procedure. At the discretion of the principal, both adults and students may be required to provide written confirmation of acceptance of conditions.
 - 3.1.2. Information regarding the safe and appropriate use of district and personal technology shall be provided to students and staff by the principal at the beginning of each school year.
 - 3.1.3. Parents will be advised of the potential risks associated with the use of technology by students so that they may review safety precautions with their children.

4. Integrity and Plagiarism

- 4.1. Technology must be utilized in a manner that upholds the integrity of the district, educational programs, and the school environment.
- 4.2. Users must not copy or plagiarize any information obtained through district technology, personal technology, or any other means, and claim it as their own. Plagiarism is a serious offence. Students who engage in plagiarism will be subject to discipline in keeping with the school and District Code of Conduct.
- 4.3. Users must comply with all district licensing agreements and comply with copyright law.

5. Violations of Operational Procedure

- 5.1. Violations of this operational procedure may result in privileges relating to district and personal technology being suspended or revoked. Inappropriate use of technology by students and staff may result in disciplinary action.
- 5.2. Violations of this operational procedure may be reported to the appropriate law enforcement authorities and may also be subject to criminal investigations and/or criminal charges.

Reference: Sections 17, 20, 22, 65, 85 School Act
Freedom of Information and Protection of
Privacy Act School Regulation 265/89
Canadian Charter of Rights and
Freedoms Canadian Criminal Code
Copyright Act
Introduction to British Columbia's Redesigned Curriculum, 2015

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