NISGA'A SCHOOL DISTRICT NO. 92
BOARD OF EDUCATION
SPECIAL REGULAR BOARD MEETING
SCHOOL BOARD OFFICE
GITLAXT'AAMIKS, BC

DECEMBER 11, 2025 – 12:43 P.M.

In attendance:	Winnie Morven-Hansen, Chair	Gitlaxt'aamiks Trustee
	Carl Azak	Gitwinksihlkw Trustee
	George Nelson	Gingolx Trustee
	Gary Cox	Nass Camp Trustee
Also in attendance:	Robert Clifton	Superintendent of School
	Ernie Gran	Secretary-Treasurer
	Sharlene Grandison	Executive Assistant – Recorder
Absent:	Danica Moore	Laxgalts'ap Trustee

1. **PROTOCOL:**
Nisga'a School District extends heartfelt condolences on the passing of a loved one in the house of Wilps Duuk.

2. **CALL TO ORDER:**

Board Chair Nelson called the meeting to order at

3. **DECLARATION OF QUORUM:**

Board Chair Nelson declared quorum.

4. **APPROVAL OF AGENDA:**

R02-1664
That the Board of Education adopt the December 11, 2025, Agenda as presented.

Moved: Trustee
Seconded: Trustee Carried

5. **ADOPTION OF MINUTES OF PRIOR MEETING:**
No minutes for adoption.

6. **PRESENTATIONS:**
No presentations.

7. **EDUCATION**:

8.1 No report.

8. **BUSINESS:**

9.1 Statement of Financial Information (SOFI)

2024/2025 Statement of Financial Information presented for approval by the Board of Education.

Under the Financial Information Act (FIA), School District No. 92 (Nisga'a) is required to prepare and publicly release a complete **Statement of Financial Information (SOFI)** each year. The SOFI package provides transparency and accountability in financial reporting and incudes:

- The **audited financial statements** for the fiscal year ended June 30 2025, including the Statement of Financial Position. Statement of Operations, Statement of Changes in Net Debt and Cash Flows.
- The required **Management Report,** signed by the Superintendent and Secretary-Treasurer.
- The **submission Checklist** detailing compliance with all FIA disclosure requirements.
- The Schedule of Remuneration and Expenses, listing:
  - Trustees
  - Employees earning over $75,000
  - Consolidated totals for employees under $75,000
- The Schedule of Payments for Goods and Service over $25,000.
- The Statement of Severance Agreements, confirmed as nil for 2024/25.
- The Schedule of Debt (nil).
- The Schedule of Guarantee & Indemnity Agreements (nil).

All of SOFI components have been assembled and reviewed, and the package is ready for Board approval and submission to the Ministry in accordance with the December 31 deadline.

R02-1665

That the Board approve the 2025/2025 Statement of Financial Information (SOFI) for School District No. 92 (Nisga'a). Specifically, that the Board authorize:

1. The Board Chair to sign the Approval of Statement of Financial Information, as required under the Financial Information Act.
2. The Secretary-Treasurer to submit the signed SOFI package to the BC Public School Employers' Association (BCPSEA) and the Ministry, as required.

Motion:

WHEREAS the Board of Education has a fiduciary responsibility to ensure public accountability and transparency, and to disclose the required financial information under the Financial Information Act;

Be it resolved that the Board of Education of School District No. 92 (Nisga'a) approve the 2024/2025 Statement of Financial Information (SOFI) and authorize:

- The Board Chair to sign the SOFI Approval Page:
- The Secretary-Treasurer to submit the SOFI package to BCPSEA and the Ministry; and
- The posting of the SOFI Report on the District's website.

Moved by: Trustee George Nelson
Seconded by: Trustee Gary Cox Carried

9.1 Board Office Christmas Closure

The Secretary-Treasurer informed the Board that School District No. 92 (Nisga'a) Board Office will be closed from Wednesday, December 24, 2025 to Friday, January 2, 2026, inclusive.

This period includes statutory holidays of December 25, December 26, and January 1, when the office would be normally closed. The remaining days occur during the Christmas break when district activity is minimal and administrative demands are significantly reduced.

Therefore, closing the board office is the most efficient use of resources. Staff will use regular vacation, banked time, or other approved leave in accordance with their respective collective agreements or employment contracts. Essential services such as emergency facility support, payroll readiness, and IT monitoring will be maintained as required.

The Board Office will reopen with regular operations on Monday, January 5, 2026.

9. **BUSINESS**:
No business report.

10. **CORRESPONDENCE RECEIVED**:
No correspondence received.

11. **PUBLIC QUESTION PERIOD**:
No public questions.

12. **ADJOURNMENT:**
The meeting adjourned at 12:49 pm.

Moved by: Trustee Carl Azak
Seconded by: Trustee Gary Cox Carried

Certified correct	Certified correct
Winnie Morven-Hansen	Ernie Gran
Board Chair	Secretary-Treasurer