



**SCHOOL DISTRICT NO. 92 (NISGA'A)  
BOARD OF EDUCATION  
REGULAR MEETING  
SCHOOL BOARD OFFICE  
GITLAXT'AAMIKS, BC**

**TUESDAY, APRIL 21 – 6:30 PM**

**A G E N D A**

1. <b>CALL TO ORDER</b>			
2. <b>DECLARATION OF QUORUM</b>			
3. <b>APPROVAL OF AGENDA FOR APRIL 21, 2020</b>	Action		
4. <b>ADOPTION OF MINUTES OF PRIOR MEETING:</b>			
4.1 Regular Meeting – February 18, 2020	Action	Attachment	Page 1-8
4.2 Regular Meeting – March 30, 2020	Action	Attachment	Page 9-14
5. <b>BUSINESS ARISING FROM THE MINUTES:</b>			
6. <b>PRESENTATION:</b>			
6.1			
7. <b>EDUCATION:</b>			
<b>Superintendent</b>			
7.1 Continuity of Learning Update			Page 15
a. Tech Implementation	Information	Verbal	
b. ESW Support	Information	Verbal	
c. Vulnerable Student Support Breakfast Program Options	Information	Attachment	Page 16-17
d. Learning Support	Information	Verbal	
e. Communication	Information	Attachment	Page 18-27
7.2 Possible Coast Mountain Opportunity	Information	Verbal	Page 28
7.3 District 92 COVID Plans	Info/Disc	Attachment	Page 29
8. <b>BUSINESS:</b>			
<b>Secretary Treasurer</b>			
8.1 2020/2021 Capital Bylaw No. 2020/2021-CPSD92-01	Action	Attachment	Page 30-34
8.2			
9. <b>POLICY DEVELOPMENT:</b>			
9.1			
10. <b>TRUSTEE REPORTS:</b>			
10.1			
11. <b>CORRESPONDENCE RECEIVED:</b>			
11.1			
12. <b>PUBLIC QUESTION PERIOD:</b>			
13. <b>ADJOURNMENT:</b>			

Note: Next Board Meeting: May 19, 2020



# SCHOOL DISTRICT NO. 92 (NISGA'A)

<b><u>MEETING AGENDA ITEM #4.1</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 21, 2020
<b>Topic:</b>	Minutes of the Regular Meeting of the Board – February 18, 2020		
<b>Background/Discussion:</b>  Minutes as attached.			
<b>Recommended Action:</b>  THAT the Minutes of the Regular Meeting of the Board held on February 18, 2020 be approved.			
Presented by: Board Chair			

**SCHOOL DISTRICT NO. 92 (NISGA'A)  
BOARD OF EDUCATION  
REGUAR BOARD MEETING  
SCHOOL BOARD OFFICE  
GITLAXT'AAMIKS, BC**

**MONDAY, FEBRUARY 18, 2020 – 6:30 PM**

<b>In attendance:</b>	Elsie Davis, Board Chair Charlene Ousey Norman Hayduk Floyde Stevens	Laxgalts'ap Trustee Gitlaxt'aamiks Trustee Nass Camp Trustee Gingolx Trustee
<b>Also in attendance:</b>	Joe Rhodes Kory Tanner Sharlene Grandison	Superintendent of Schools Secretary Treasurer Recording Secretary
<b>Absent:</b>	Alvin Azak	Gitwinksihlkw Trustee

**1. CALL TO ORDER:**

The meeting was called to order at 6:35 p.m.

**2. DECLARATION OF QUORUM:**

Board Chair declared

**3. APPROVAL OF AGENDA FOR FEBRUARY 18, 2020:**

**R02-1292**

That Board of Education approve the February 18, 2020 Agenda as presented.

Trustee Ousey/Trustee Stevens

Carried

**4. ADOPTION OF MINUTES OF PRIOR MEETING:**

**R02-1293**

That the Minutes of the Regular Meeting of the Board held on January 13, 2020 be approved as presented.

Trustee Ousey/Trustee Hayduk

Carried

5. **BUSINESS ARISING FROM THE MINUTES:**

none

6. **PRESENTATION:**

6.1 Field Trip Request – NESS – Peter McKay

Peter McKay presents video students made called “Make It Through Final”  
Students wrote their own song and scenes.  
This song is part of an Album with other schools.

NESS Media Arts have been invited to the N’we Jinan Festive & Youth  
Conference in Montreal, QC on April 14 to 17, 2020.

Group of 8 students with two chaperones: Peter McKay and Dorcas  
Stewart.

**R02-1294**

That the Board of Education approve the NESS Field Trip to the N’we Jinan  
Festive & Youth Conference in Montreal, Qc on April 14-17, 2020.

Trustee Ousey/Trustee Hayduk

Carried

7. **EDUCATION:**

Joe Rhodes, Superintendent

7.1 BCSTA Strategic Planning Workshop

A reminder of the planning workshop in Prince Rupert on March 2, 2020.  
Regrets from one trustee.

7.2 Education Conference Update

- Recommendation to NLG Executive that it be postponed until  
September 2020
- Motion to Reinstate the District Pro-D day to Monday, April 27<sup>th</sup> –  
theme to be Indigenizing the Big Ideas of the Curriculum

Planning committee around the education conference – bring forward to  
the executive, a motion to defer the education conference until the third  
week in Sept.

The executive meets on February 24 and 25 assuming they will endorse  
the recommendation.

We had deferred the February 14 pro d day until we knew the outcome. We need to reinstate this pro d day, it is a district day, and proposing April 27<sup>th</sup>.

**R02-1295**

That the Board of Education reinstates the District Pro D Day to Monday, April 27, 2020, theme to be Indigenizing the Big Ideas of the Curriculum.

Trustee Ousey/Trustee Stevens

Carried

7.3 2020/2021 School Calendar – Draft

Draft 2020/2021 School Calendar presented as a result of feedback from NTU President and School Admin.

- Two Pro-d days will occur prior to the Labour Day weekend creating a short three day vacation in November attached to Remembrance Day (Nov 11-13)
- The traditional two week Spring Break is being proposed to be divided into a week in February and a week in March to coincide with the Basketball tournaments. It is hoped this will improve student attendance

**R02-1296**

That the Draft 2020/2021 School Calendar be sent out to the public for feedback with a deadline of March 17, 2020.

Trustee Ousey/Trustee Hayduk

Carried

7.4 NBES Calendar Request

Letter from Jeffery Stanley wanting the Nisga'a Language and Culture program to do a day in Camp on a Saturday during the oolichan season at Dirty Dozen Camp.

7.5 Junior Girls Basketball Provincials Funding Request

Jr. Girls were successful in winning their Zones. They are invited to the Jr. Provincials.

There is a request for funding support, \$12,000

**R02-1297**

That the Board fund the NESS Jr. girls basketball team to travel to the Jr. Girls Provincial Basketball Tournament on February 25 to 29, 2020 in the amount of \$12,000.

Trustee Davis/Trustee Ousey

Carried

**8. BUSINESS:**

Kory Tanner, Secretary Treasurer

8.1 Financial Statements at January 31, 2020

Financial Statements at January 31, 2020 for information only.

8.2 2019/2020 Amended Annual Budget

Secretary-Treasurer Tanner presents the 2019/2020 Amended Annual Budget.

A Bylaw of the Board of Education of School District No. 92 (Nisga'a) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2019/2020 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 92 (Nisga'a) Amended Annual Budget Bylaw for fiscal year 2019/2020.
3. The attached Statement 2 showing the estimated revenue and expense for the 2019/2020 fiscal year and the total budget bylaw amount of \$114,442,700 for the 2019/2020 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4, and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2019/2020.

**R02-1298**

READ A FIRST TIME THE 18<sup>th</sup> DAY OF FEBRUARY, 2020;

Trustee Ousey/Trustee Stevens

**R02-1299**

READ A SECOND TIME THE 18<sup>th</sup> DAY OF FEBRUARY, 2020

Trustee Hayduk/Trustee Stevens

**R02-1300**

READ AND THIRD TIME, PASSED AND ADOPTED THE 18<sup>TH</sup> DAY OF FEBURARY, 2020;

Trustee Stevens/Trustee Ousey

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Chairperson of the Board

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Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 92 (Nisga'a) Amended Annual Budget Bylaw 2019/2020, adopted by the Board the 18<sup>th</sup> day of FEBRUARY, 2020.

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Secretary Treasurer

8.3 IT Report – January 31, 2020

IT Report at January 31, 2020 for information only.

8.4 Maintenance Report – January 31, 2020

Maintenance Report at January 31, 2020 for information only.

9. **POLICY DEVELOPMENT:**

none

10. **TRUSTEE REPORTS:**

10.1 Bullying and Lateral Violence  
Invited to attend village govt meetings

Finally able to attend their meeting.

At all levels

Current or passed, they did state that one of the council walked into the school and heard a teacher bullying a student.

Gives students class the opportunity to not be kind to that student.

10.2 Importance of PAC

Have not gone to PAC meetings.

10.3 NESS Student – Upgrading

How we need to start working together; School District 92, Village Government work with WWNI on possible upgrading. Is this something we can work towards.

10.4 Communication

Break down of communication, form of communication, opening communication, and how some communication requires altering. Active listening.

10.5 SD 92 Financial Reports

They want our financial reports.  
I did relay to them they were on our website.

11. **CORRESPONDENCE RECEIVED:**

11.1 M.O. E. – Indigenous Education Funding 201/19

Ministry of Educations response to Superintendent Rhode's letter of September 3, 2019 requesting approval for the Nisga'a Board of education to underspend its targeted Indigenous Education Funding amount for the 2018/2019 school year.

Approval was granted.

12. **PUBLIC QUESTIONS**

7:26 pm

Charity Peal:

Send off dinner on Thursday for the Jr. Girls at NESS Gym.

Field Trip approval will complete the rest of the field trip part.



Wasn't sure about the ages of the students.

Information on the last page was pretty interesting.  
Last two points about how our students are transitioning.

- As a parent, a lot of the success

TEACHER:

HOUSING – in our fourplex, long standing history of unit 3 and 4, goes back 20 years, people had problems, sounds transferring to the other apartments.  
Became a dispute –  
Someone

Elsie encouraged his colleague to contact Director of Instruction

Charity Peal:

School calendar – the way the year is structured, that will kind of cause a break when second terms starts, however, if you have 50 percent attendance, age for Jr all native is 14 years now.

Don't mind the breaking up the weeks (spring break)

Derek Azak:

The break spring break is good.

They did change the age limit from 17 to 14 years old, that conflicts with the Jr. All native, ask governments, surrounding areas, write a letter to all native committee to change the age to 18.

13. **ADJOURNMENT:**

The meeting adjourned at 8:25 pm.

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Certified correct,  
Elsie Davis,  
Board Chair

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Certified correct,  
Kory Tanner,  
Secretary Treasurer



**SCHOOL DISTRICT NO. 92 (NISGA'A)**

<b><u>MEETING AGENDA ITEM #4.1</u></b>			
<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 21, 2020
<b>Topic:</b>	Minutes of the Regular Meeting of the Board – March 30, 2020		
<b>Background/Discussion:</b>  Minutes as attached.			
<b>Recommended Action:</b>  THAT the Minutes of the Regular Meeting of the Board held on March 30, 2020 be approved.			
Presented by: Board Chair			

**SCHOOL DISTRICT NO. 92 (NISGA'A)  
BOARD OF EDUCATION  
REGUAR BOARD MEETING  
SCHOOL BOARD OFFICE  
GITLAXT'AAMIKS, BC**

**MONDAY, MARCH 30, 2020 – 6:00 PM**

<b>In attendance:</b>	Elsie Davis, Board Chair Charlene Ousey	Laxgalts'ap Trustee Gitlaxt'aamiks Trustee
Teleconference:	Floyde Stevens Alvin Azak Joe Rhodes	Gingolx Trustee Gitwinksihlkw Trustee Superintendent of Schools
<b>Also in attendance:</b>	Kory Tanner Sharlene Grandison	Secretary Treasurer Recording Secretary
Absent:	Norman Hayduk	Nass Camp Trustee

1. **CALL TO ORDER:**

The meeting was called to order at 6:01 pm

2. **DECLARATION OF QUORUM:**

Board Chair declared

3. **APPROVAL OF AGENDA FOR MARCH 30, 2020:**

**R02-1301**

That Board of Education approve the March 30, 2020 Agenda as presented.

Trustee Ousey/Trustee Stevens

Carried

4. **2020/2021 SCHOOL CALENDAR**

Superintendent Rhodes

4.1 Draft 2020/2021 School Calendar

2020/2021 Calendar Recommendations

- Approximately 25 community and staff made recommendations regarding the draft calendar

- 23 were opposed to splitting the two-week spring break, 2 were in support
- NTU submitted the idea of taking the two non-instructional days attached to Remembrance Day and moving them to February. They would add an NTU Pro-d day to make a short week during all native
- No opposition to moving two District Pro-D days to the Thursday/Friday before Labour Day weekend
- No other suggestions received.

**Recommendations:**

- Maintain Pro-D days before Labour Day to allow for a positive start up and orientation
- Keep two-week spring break based on feedback from community
- As both November and February are high absentee months for students and staff, Superintendent is good with either choice. Community Spoke strongly against providing support to all native by closing school which would suggest November would be preferable.
- NTU Pro-D days to be determined at their AGM

After discussion, the 2020/2021 School Calendar will have the Spring Break remain 2 weeks together and after feedback from the public with the two Pro-D Days are scheduled for February 10<sup>th</sup> Pro-D Day, February 11<sup>th</sup> and 12<sup>th</sup> non-instructional days.

**R02-1302**

That the Board of Education accepts Superintendent Rhodes recommendations:

- Maintain Pro-D days before Labour Day to allow for a positive startup and orientation
- Keep two-week spring break based on feedback from community
- February 10<sup>th</sup> Pro-D day and non-instructional days on February 11<sup>th</sup> and 12<sup>th</sup>
- NTU Pro-D days to be determined.

Trustee Ousey/Trustee Stevens

Carried

**Update from Superintendent Rhodes**

School District 92 Nisga'a like the rest of the province, is preparing to provide continuity of educational opportunities for students and other community supports during the current COVID-19 pandemic. This work includes developing plans and using alternative delivery methods to provide curriculum, instruction and assistance to students and families.

We are working under the guidance of public health officials and the Nisga'a Lisims Government expectations, to ensure delivery of educational services and supports in a manner that keeps students, families and staff safe. Consistent application of preventative measures must remain top of mind.

Today our schools and classroom teachers are beginning to develop flexible and innovative ways to accommodate the needs of each of our school communities. It is important to know that learning environments and related services may look very different from regular operations. It is also important to acknowledge that local circumstances may require different approaches between schools and communities. It also takes time and we are at the beginning, so we appreciate your patience as this unfolds. Over the next days and weeks teachers, support workers and administrators are preparing to support student learning until normal operations are resumed. It is expected by the Ministry that students are connected to their teachers no later than mid-April but we anticipate here that will be much sooner.

Before we can plan for learning though, we need to create safe procedures for access to the building, we need to learn new ways to communicate with each other, and new ways that learning can be provided remotely.

While we have considerable flexibility in how we deliver educational opportunities and supports to meet the needs and circumstances of our schools, service delivery must operate within current guidance from local and provincial medical health officers. In addition to providing educational services, we have been asked by the Provincial Health Officer to prioritize in-person care for children whose parents/caregivers provide essential services in the community.

What that means is we plan to operate on 4 guiding principles

#### **Guiding Principles**

1. Ensure a healthy and safe environment for all students, families and employees.
2. Provide the services needed to support children of our essential workers.
3. Support vulnerable students who may need special assistance.
4. Provide continuity of educational opportunities for all students.

This is extraordinary for everyone involved. Please be patient and respect the time and procedures schools need to create a safe working and learning environment.

On-line Schooling for Grads?

Yes, coming very soon. The grade 12's are the highest priority, all courses will be moved virtually to an on-line model as soon as possible.

### FNESC Funds

The funds will continue to be available. FNESC is looking a repriorizing the existing plans. No details yet.

### Breakfast Programs in Communities?

Looking at the possibilities of creating weekly breakfast boxes, providing supplies to enable children to have breakfast for the week, each would be delivered or picked up. Details need to be worked out. Way are being explored to continue the services.

### IEP's

Students with IEP's, will they have to redo?

No. IEP's are reviewed on an annual basis, usually in the Fall. We are exploring ways to continue to provide the service to those students to continue to work on their IEP.

### Laptops

Students who do not have laptops at home, can they access laptops at school? We are looking at the concept of digital library, where we could loan out devices. The details will be surfacing this week. There are challenges with charging the unit, as they are permanently installed in the library boxes.

### Are kids from Elementary to use Ipads?

Each school is going to come up with a plan on delivery services. In many cases will consist of on-line using devices, as well as package learning.

### What about ones that cannot access the internet?

Please understand, this district is small, we have limited amount of resources, we are encouraging parents/family to look into their own sources as well, ex. If a parent has a laptop, ipad, students can use for the duration of instructional time. Superintendent plans to connect with individual village governments to see how we can be supported. We are at the tail end of the school year, we are not equipped to give each child a laptop, as well as the internet, but definitely looking into options.

Schools will be contacting every family over the next 2 / 3 days to do an inventory to determine the exact need for devices, how much need there is for connectivity. Once we have that information, we're in a better place to know how much support we can provide.

### FNESC Funds

Funds could be used to purchase laptops for student to use and can be returned to the school.

It would have to be looked into by each school. FNEESC dollars were allocated very specifically to each school. It's unfortunate that we're in this crisis situation, however individual contract per school must be adhered to.

Superintendent Rhodes – It is been explored.

Extra-ordinary Funds

Can you apply for extra-ordinary funds, targeting COVID-19, to cover costs for internet access and tablets through NLG?

As Mr. Rhodes has stated, he will be having a meeting on Thursday with NLG. They have reached out to this board to see how they could support the district.

Thank you everyone for tuning in, as Trustee Azak has stated, it was very heartening to see so many parents and concerned community in attendance at this meeting. It definitely gives the Board some food for thought on innovative ways we can engage our public and the respect that was shown to this Board and Administration staff in regards to your comments and question.

**5. ADJOURNMENT:**

The meeting adjourned at 7:29 pm

Trustee Ousey/Trustee Stevens

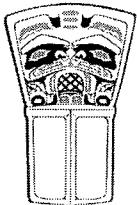
Carried

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Certified correct,  
Elsie Davis,  
Board Chair

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Certified correct,  
Kory Tanner,  
Secretary Treasurer



## SCHOOL DISTRICT NO. 92 (NISGA'A)

### MEETING AGENDA ITEM #7.1

<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 21, 2020
<b>Topic:</b>	Continuity of Learning Update		

**Background/Discussion:**

- a. Tech Implementation (verbal)
- b. ESW Support (verbal)
- c. Vulnerable Student Support – Break Program Options – Report attached.
- d. Learning Support (verbal)
- e. Communication – Communication home to parents attached.

**Recommended Action:**

Presented by: Superintendent



## LEARNING SUPPORT FOR SPEC ED AND ELL STUDENTS SD 92 NISGA'A

SPECIAL EDUCATION STUDENT SUPPORTS	ELL STUDENTS SUPPORT
<b>NESS SECONDARY</b>	
<ul style="list-style-type: none"> <li>- LRT has connected with all designated students' parents/guardians and has begun small group or one-on-one tutoring either in-person, virtual or by phone, in ¾ hour segments, from 1- 5 days a week</li> <li>- Students are encouraged to work on coursework during these sessions</li> <li>- All grade 8 and 9s and some grade 10 are given weekly/bi-weekly support packages (mostly paper based) in addition to their mainstream classroom coursework. These packages are not mandatory but feature fun, cognitive-rich activities</li> <li>- District Numeracy LST has contacted all teachers to offer them support and is creating paper math packages that maintains the continuity of learning, many packages have been delivered</li> <li>- These strategies are aligned with the IEP goals and BC's Core Competency</li> </ul>	<ul style="list-style-type: none"> <li>- LST has connected with all teachers to ensure the students are receiving the same support they were prior to COVID-19</li> </ul>
<b>NESS ELEMENTARY</b>	
<ul style="list-style-type: none"> <li>- LST has contacted all parents and teachers, and is working in conjunction with all student's teachers</li> <li>- Extra work packages are being created for students that align with their IEP goals</li> <li>- Virtual/in-person/phone tutoring sessions are in the process of being set up</li> <li>- District Numeracy LST has contacted all teachers to offer them support and has been working in-depth with one teacher helping create meaningful, measurable and accessible resources</li> </ul>	<ul style="list-style-type: none"> <li>- LST has contacted all parents and teachers, and is working in conjunction with all student's teachers</li> <li>- Weekly paper packages have been sent home for the last 2 weeks that maintain the continuity of learning</li> <li>- Focus has been on social-emotional well being of students and families, and oral language skills</li> <li>- Virtual/in-person/phone tutoring sessions are in the process of being set up</li> </ul>

# LEARNING SUPPORT FOR SPEC ED AND ELL STUDENTS

GES	
<ul style="list-style-type: none"> <li>- LRT has contacted all parents and teachers, and is working in conjunction with the student's teacher</li> <li>- Work packages are being created for students that align with their IEP goals</li> <li>- Virtual/in-person/phone tutoring sessions are in the process of being set up</li> <li>- District Numeracy LST has contacted all teachers to offer them support and has been working in-depth with one teacher helping create meaningful, measurable and accessible resources</li> </ul>	<ul style="list-style-type: none"> <li>- LRT has contacted all parents and teachers, and is working in conjunction with all student's teachers</li> <li>- Packages are being created for students that maintain the continuity of learning</li> <li>- Virtual/in-person/phone tutoring sessions are in the process of being set up</li> </ul>
AAMES	
<ul style="list-style-type: none"> <li>- LRT has contacted all parents and teachers, and is working in conjunction with all student's teachers</li> <li>- Extra work packages are being created for students that align with their IEP goals</li> <li>- Virtual/in-person/phone tutoring sessions are in the process of being set up</li> <li>- District Numeracy LST has contacted all teachers to offer them support</li> </ul>	<ul style="list-style-type: none"> <li>- All parents and teachers have been contacted and the school is working in conjunction with the student's teacher</li> <li>- Multi-age packages have been sent home maintaining the continuity of learning</li> <li>- EAs are connecting and tutoring students through Teams</li> </ul>
NBES	
<ul style="list-style-type: none"> <li>- LST has contacted all parents and teachers, and is working in conjunction with all student's teachers</li> <li>- NBES has created a family-based support program, rather than the individual student</li> <li>- Exceptional students are given weekly/bi-weekly support packages (mostly paper based)</li> <li>- These packages are not mandatory but feature fun, cognitive-rich activities</li> <li>- Virtual/in-person/phone tutoring sessions are in the process of being set up</li> <li>- LRT has had virtual meetings with staff regarding exceptional students</li> <li>- District Numeracy LST has contacted all teachers to offer them support and has been working in-depth with one teacher helping create meaningful, measurable and accessible resources</li> <li>- These strategies are aligned with the IEP goals and BC's Core Competency</li> </ul>	<ul style="list-style-type: none"> <li>- LST has contacted all parents and teachers, and is working in conjunction with all student's teachers</li> <li>- NESS elementary LST has shared resources with NBES and packages have been sent home that maintain the continuity of learning</li> <li>- LST connecting by phone with each student</li> <li>- Focus is on oral language skills and family-based support</li> </ul>



From the office of the Superintendent of Schools  
SCHOOL DISTRICT NO. 92 (NISGA'A)

4702 Huwilp Road,  
PO Box 240  
New Aiyansh, BC  
V0J 1A0

Phone: 250-633-2228  
Fax: 250-633-2401

April 5<sup>th</sup>, 2020

Hello Everyone

Congratulations to you all on getting the first week(s) behind you! As I reflect on what is evolving around us, I am grateful for our health care system and all of our essential frontline workers who are working tirelessly to support us. I am also grateful for all the efforts each of you are making to begin to provide learning opportunities for our students. I continue to be grateful to our staff for their efforts, and to our families for their patience during these extraordinary times.

This week has been a very demanding learning curve for many as we repurpose our time and energy into providing a new way of learning for students. This required learning new safety protocols to operate inside the walls of a traditionally wide-open school setting, learning new virtual communication tools for staff and students, and learning and reviewing new distance learning tools. Many challenges presented themselves as we were all in different places in our learning, all had different levels of tech expertise and all had different abilities to access the new tools. We are despite these challenges making very positive progress.

In this coming week it is important we arrive at a place where our students can expect to receive learning opportunities in some form, virtually for those who can operate in this environment and physically for those who do not have the tools or the connectivity to receive it. This will require continued attention on safe practices to ensure we remain true to the purpose of this journey, a safe travel until the danger is passed.

Schools should now have most of the data from their surveys to determine the appropriate course of action for the families they serve. Families should expect we will do the best we can to provide meaningful learning opportunities in a way they can receive them and accomplish them. We are challenged with the access to technology and connectivity for many families and staff, but continue to look for ways to improve this dilemma, much is going on in the background.

Despite the challenges, the opportunity to build stronger relationships is the silver lining in this crisis. In the words of one educator:

*"We know that as we work through this time of crisis, it will be the positive connections of reaching out to students, families, and community that will be the key to making the difference for ALL students. When we look for opportunities for meaningful work, there is nothing more impactful than connecting with students to say "How are you doing?" and "What do you need?" And each member of the school community, regardless of their role, can do this.*

*Staff are finding creative ways to reach out to students. We have heard stories such as a teacher car parade to lift student spirits, Foods teachers making videos on how to prepare a meal for the family that costs less than \$5.00 and emailing the video to the students, art teachers sharing ideas for "Thank You Art", and Industrial Education teachers providing handy tips for household repairs. We need to ensure these good news 'stories of practice' are shared, so that the importance of education is understood by every citizen, not just those with children in school. "*

(Acknowledgement to Barry Litun, Executive Director for the College of Alberta School Superintendents (CASS.)

I remind all of the following resources

- The Ministry's Keep Learning website <https://www.openschool.bc.ca/keeplearning/> provide learning resources and supports for K-12 students while in-class instruction is suspended.
- B.C.'s COVID-19 website provides up-to-date non-clinical information on COVID-19 is also available <https://www2.gov.bc.ca/gov/content/safety/emergency-preparedness-response-recovery/covid-19-provincial-support>

In the words of Edgar Guest

Somebody said it couldn't be done  
But he with a chuckle replied  
Maybe it couldn't but he would be one  
Who wouldn't sat so till he tried  
So he buckled right in with a trace of a grin  
On his face if he worried he hid it  
And he started to sing as he tackled the thing  
That couldn't be done and he did it

We will find the solutions we need to provide service to students

Superintendent,  
Joe Rhodes



## NISGA'A ELEMENTARY-SECONDARY SCHOOL

P.O.Box 239 / 5000 Skateen Avenue  
Gitlaxt'aamiks (New Aiyansh) BC V0J 1A0  
Telephone (250) 633-2225  
Fax (250) 633-2669

Ms. Jackie Borosa, Principal  
Mr. Peter McKay, Vice-Principal

Email - jborosa@nisgaa.bc.ca  
Email - pmckay@nisgaa.bc.ca

To the families of NESS students:

K'oomaxgum'hl aamhl dim wilaa wilsim' yukw dip galksi-yoxkw'hl ganhaaxkw tgun.  
(We hope you are all well and finding strength in each other during this pandemic).

It has been challenging for everyone in the school system to figure out how to move forward, but we have made progress. During our first week, routines were developed for keeping all our staff safe and also for connecting safely through the internet. We determined how to safely access our school building and our needed materials. Many teachers reached out to students to let them know that they were thinking of them, missing them, and planning how to help them get back to learning.

Thank you for responding to our survey during these early days. The information you gave the school has helped the teachers figure out the best way to connect with you and your children. The lessons are beginning to flow and everyone is learning new ways of giving and receiving lessons. The support you are giving your children and our staff is greatly appreciated!

Over the last few days, teachers and support staff have been putting together learning packages for students. These will be available on Wednesday and Thursday. We have been wearing gloves, washing and sanitizing, and doing our best to create a safe delivery method. We do advise you to also use your own cleaning and sanitizing protocols in receiving these packages.

For Elementary students, most packages will have a variety of activities and some supplies.

For Secondary students we will have contents of your locker plus activities from your scheduled teachers. **Please check your school email for teacher updates.**

Gitlaxt'aamiks:

We will be delivering the packages by bus this afternoon and dropping them off at your doorstep. Please be available between 3:30-5pm for receiving the packages and we'll do our best to reach everyone. We will be sending the announcement out online, VHF, and emailing to give notice.

For Secondary Students in the other three villages, we will be delivering packages to the local Elementary schools and arrangements for pick up can be made with the Principals at those schools.

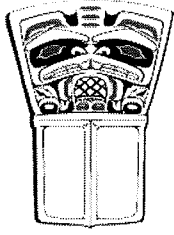
School at home will be different for us all. Teachers will be giving the core subjects the greatest attention. For secondary, there will be a strong focus on courses needed for graduation. Nisga'a language learning will continue in creative ways. For now, please access the language video uploads on youtube and the sim'algaX 101 facebook page and the first voices app.

In these next weeks, we want to encourage everyone to do their best to get started. We realize that it will take some time to develop new routines and please remember it is fine to start out slowly and add a little bit more when your children are ready. Your patience is greatly appreciated!

We will make every attempt to keep in regular contact with students and their families in the coming weeks. Each teacher will have a method of reaching parents and caregivers. Our school office is now open to receive phone calls between 8:45 and 3:30 Monday to Friday. Please reach out and call if you have questions, concerns, or ideas that will help us make this new learning path as smooth as possible.

Have a safe Easter weekend.

Peter, Jackie, and the team from NESS



# Gitwinksihlkw Elementary School

3000 Lisims Avenue, PO Box 77, Gitwinksihlkw, BC V0J 3T0

Telephone: 250-633-2688 Facsimile: 250-633-2916

Grades K-7

Principal Tanya M. Azak

## ***Dear Families and students,***

Greetings from GES! During these unprecedented times, schools are open, however; classes have been suspended as of March 17, 2020. We are hopeful that by working together we can continue to offer our students the very best learning opportunities. First and most importantly, please take care of yourself and your family as we navigate these times together. A big "thank you" to all, for completing the surveys in a timely manner, this information will assist us greatly in our upcoming plans.

### **Learning Packages/Offline learning**

GES is in the process of putting packages together, in the packages are:

1. Schools supplies
2. Booklets for upcoming assignments
3. Support information

Process:

1. Learning packages will be set out on a table at the front door
2. Parents/guardians will sign sheet provided
3. If there are any personal items that need to be picked up, please contact the school ahead of time, so we can get them ready.

All measures will be taken to make sure the area and all materials are sanitized.

**The packages will be ready to be picked up Wednesday April 8, 2020 @ 1pm.**

**Please make an appointment to come and pick up your child(s) package.**

**Call: 250-633-2688**

### **Online Learning**

As we move forward, our focus will be on literacy (reading & writing), numeracy, and Language and Culture. The other subjects will be incorporated as we become more

*Sagt K'il wil dip siip'insim' Sagt K'il in Goot*

Altogether one love, Altogether one heart

familiar and comfortable with this new way of instruction. Eventually moving towards a 3 – 4 hour model, depending on the grade.

We will be offering both online and offline opportunities. Some of the main apps for online learning are:

- Mathletics and Number Sense
- Raz Kids and/or EPIC
- Spelling City and/or Membean
- Moodle
- Microsoft Teams
- School District Emails (Outlook)
- First Voices/Nisga'a App
- Others: as teachers see fit

Your child's teacher will contact you with more information on these opportunities.

### **Home Communication**

Teachers will be working directly with parents/guardians with individual class learning opportunities. Most information about the online learning will come directly from the classroom teacher. The teacher will contact home on an average of once a week, depending on the needs of the students and class. Please note: most phone calls will come in as "unknown caller". Please ensure that your contact information is up to date.

### **Additional Resources**

Attached are some resources: these suggested activities are only to build on how you already support your child(ren) in their learning. The intent is only to supplement what teachers will be providing if you would like to extend learning opportunities during this challenging time.

As we engage in this new way of learning together; have fun, laugh, share your new learning too. Please be patient, take a break, and be gentle with each other. We are all doing the very best we can. Remember to stay safe, maintain physical distance and wash your hands frequently.

*Have a safe and happy Easter!!*

Questions and or concerns can be directed to the Tanya Azak - Principal  
Phone: 250-633-2688 or email: [tmazak@nisgaa.bc.ca](mailto:tmazak@nisgaa.bc.ca)

*Sagt kil' wil dip siip'insim' Sagt kil'im Goot*

Altogether one love, Altogether one heart



**Subject:** Continuation of Learning update - **AMES**  
**Date:** Friday, April 3, 2020 at 8:17:56 PM Pacific Daylight Time  
**From:** Martha Swinn  
**To:** Kory Tanner, Joe Rhodes, Charlene Ousey, Alvin Azak, Norman Hayduk, Floyde Stevens, Elsie Davis, hsgcoordinator@lvggov.net, Alex Stevens, Crystal Bright, William Moore, Kevin Mckay, Wallace Clark, Charles Leeson, Peter Leeson, Henry Moore, Andrew Robinson, shannon\_yeomans13@hotmail.com, sanswan\_1@hotmail.com, 5angels.es@gmail.com, Lully\_amanda@hotmail.com, Marie Mckay, Mary Lou McKay, Caitlyn Lewis, kyra.price.1@gmail.com, jolenesampare@gmail.com, hdleeson@gmail.com, alvis34@gmail.com, robynmcKay1@yahoo.ca, mckay\_family@hotmail.ca, ambershadow10@gmail.com, marla05davis@gmail.com, nigelengel@icloud.com, Reid.88.mr@gmail.com, lizahaldane@yahoo.ca, dca\_stephens@hotmail.com, dorbinchee@hotmail.com, rosannedlw@hotmail.com, Wanda Stevens, haleyengel@icloud.com, Cheryl Tait, BA, sharonstevens119@gmail.com, Shane Stephens, Frannie, Kyra Price, jimmy wesley, charlie adams, Stevens\_Alicia@hotmail.com, Tomhiq@gmail.com, Darbee McKay, Dianna Rai, Susan Forbrigger, Audrey Davis, Lois Newman, Flora Bright, Andrea McKay, Noreen Cross, Alison Stewart, Elton Stephens, Jessica Stewart, Kelly McDonald, Ashneel Rai, Lillian Gonu  
**CC:** Doreen Adams, Sharon Cullen  
**Attachments:** Screen Shot 2020-04-03 at 8.15.03 PM.png, Password cheat sheet.docx

Hello to our students, family members, and staff,

Thank you to everyone for your assistance with the school survey about family learning needs. We will be collating the information this weekend so that teachers can continue to plan for ways to send activities home to students. It has been quite a week for all of us, parents and educators, as we learn how to use different online platforms, manage our data, and connect with friends for information if we aren't online.

Although it has only been two weeks since the quarantine began and one week since school resumed, I have heard many people exclaim that it has felt much longer. Hopefully, as we figure out our routines for learning our sense of time will feel a little bit more normal.

Our goal over the month of April is to increase students' learning time at home so that primary students are working 2-3 hours and intermediate students are working 3-3.5 hours a day. Instruction will involve a variety of no technology / low technology / high technology strategies with offline alternatives for students who do not have internet or devices. Achieving these hours of learning will take some time, however, since students, parents and teachers are learning new technologies and developing routines in a new environment.

April will be a month for settling in, seeing what works, and teaching students and their helpers routines and platforms. We will focus on literacy / numeracy skills and continue to build relationships online and offline.

Our targets for the week of April 6 are:

- to send home the Number Sense booklets and offline spelling exercises
- for teachers to make online or offline contacts with their students

- for teachers to add one online learning platform to the roster of learning activities for students in addition to Mathletics

Students and parents are welcome to check out the District Primary or the District Intermediate Moodle. The moodle site contains some of everyday learning activities for students as well as links to the online learning apps they will be using. The moodles also contain links for parents to different resources and activities.

You can find the Moodle at <https://moodle.nisgaa.bc.ca/login/index.php> . Students and parents can login using the student's district login and password which teachers may have shared with students already. If you need the login over the weekend, please contact me.

I am attaching a Word document that may be helpful for you to keep track of students' logins and passwords for the different sites. This document will also be included in the paper packages that will be sent home over next week.

***The school will be contacting parents to set up appointment times for a family member to pick up students' work. Since we are respecting expectations about social distancing, we will spread out the visits to the school over a period of days and will begin with students who do not have access to online work.***

AAMES wishes all of our parents, students and their family members a restful weekend and a bright week.

Amaa sa as n'iin,  
*Have a good day!*

*Mrs. Martha Swinn*

Principal - AAMES  
District Principal - ELL  
SD 92, Nisga'a  
250 621 3277  
[mswinn@nisgaa.bc.ca](mailto:mswinn@nisgaa.bc.ca)

*Hluut'uxwumhl Kuba-tk'ihkw*  
*(We cherish the children.)*



## **NATHAN BARTON ELEMENTARY SCHOOL**

**Ms. Lavita Robinson, Principal**  
**1310 Volunteer**  
**General Delivery**  
**1702**  
**Gingolx, BC V0V 1B0**

**Email** [lrobinson@nisgaa.bc.ca](mailto:lrobinson@nisgaa.bc.ca)

**Telephone** (250) 326-4206 ext.

**Facsimile** (250) 326-4252

Tuesday, April 14, 2020

To the families of NBES students:

Dear Parents / Guardians;

First, I want to thank all of you for your continuing understanding and patience as we build Nathan Barton Elementary continuity of learning plan behind the scenes. Many people have been working long hours building a solid foundation from which to launch our new remote learning reality. The purpose of my email today, is to outline some of NBES updates that pertain to that plan as well as give you some other information that you might find helpful.

### **Remote Learning**

NBES teachers have been very busy developing an electronic library for students and educators to use. We have not forgotten about our parents, We realize that parents may not have the expertise, knowledge or time to provide extended assistance to their children as we begin this journey into remote learning. As such, each teacher has selected multiple resources that parents can access in one convenient location – resources that are available to help you explore new learning with your children. Teachers have contacted parents remotely with all the information needed to access remote learning web sites. Teachers and support staff have prepared paper work packages for all students in grades kindergarten to grade 7. Work packages were picked up at the school by parent last week and this week as well. Paper work packages will be available for pick up at NBES every Wednesday until the last week in June 2020. Teachers will be in contact with their students remotely on designated days and times set by teacher-parent. A weekly newsletter will be sent out in email to all parents with updates from our school.

NBES will be purchasing First Nation crafts for students to work on at home (dream catchers, rattles). Also, some students will receive planting kits to plant beans, marigold, etc. as part of their home projects with their families.

### **Provincial Government COVID-19 Website**

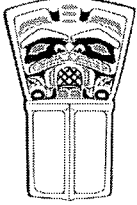
The government has also launched a new website for parents that includes updates on COVID-19 and its impact on schools. You can find it here:

<https://www2gov.bc.ca/gov/content/education-training/k-12/administration/program-management/safe-caring-and-orderly-schools>

Thank you for your patience and understanding as we continue to make a significant transformation with our new way of learning and teaching. We are a community who cares for each other and will rally together in times of need. I can feel the positive energy from our staff and from our community as we work to find our new normal.

Together we've got this!

Lavita Robinson  
Principal  
Nathan Barton Elementary School  
(250)326-4206(1702)



**SCHOOL DISTRICT NO. 92 (NISGA'A)**

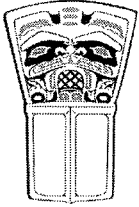
**MEETING AGENDA ITEM #7.2**

<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 21, 2020
<b>Topic:</b>	Possible Coast Mountain Opportunity		

**Background/Discussion:**

**Recommended Action:**

Presented by: Superintendent



## SCHOOL DISTRICT NO. 92 (NISGA'A)

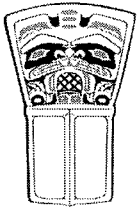
### MEETING AGENDA ITEM #7.3

<b>Action:</b>		<b>Information:</b>	X
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	April 21, 2020
<b>Topic:</b>	District 92 COVID Plans		

**Background/Discussion:**

**Recommended Action:**

Presented by: Superintendent



**SCHOOL DISTRICT NO. 92 (NISGA'A)**

**MEETING AGENDA ITEM #8.1**

<b>Action:</b>	X	<b>Information:</b>	
<b>Meeting:</b>	Regular	<b>Meeting Date:</b>	February 18, 2020
<b>Topic:</b>	2020-2021 Capital Plan Bylaw No. 2020/2021-CPSD92-01		

**Background/Discussion:**

Capital plan (including site acquisitions, Expansion Program, Replacement Program, Bus Acquisition Program, Seismic Mitigation Program, Building Envelope Program, School Enhancement Program, Carbon Neutral Capital Program, and Playground Equipment Program. Boards will prepare one bylaw for the annual capital plan. Capital plan bylaws must contain a provision by which the Board authorizes an appropriate official to execute project agreements related to the expenditures contemplated by the underlying capital plan.

**Recommended Action:**

That the Board of Education unanimously agree to give the 2020/2021 Capital Plan Bylaw all three readings April 21, 2020.

THAT the Capital Plan Bylaw No. 2020/2021-CPSD92-01 (2020-2021 Capital Plan Bylaw) be read a first time, passed and adopted the 21st day of April 2020.

THAT the Capital Plan Bylaw No. 2020/2021-CPSD92-(2020-2021 Capital Plan Bylaw) be read a second time, passed and adopted the 21st day of April 2020.

THAT the Capital Plan Bylaw No. 2020/2021-CPSD92-01 (2020-2021 Capital Plan Bylaw) be read a third time, passed and adopted the 21st day of April 2020.

Presented by: Secretary Treasurer

**CAPITAL BYLAW NO. 2020/21-CPSD92-01**  
**CAPITAL PLAN 2020/21**

A BYLAW by the Board of Education of School District No.92 (Nisga'a) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to sections 143 (2) and 144 (1) of the *School Act*.

WHEREAS in accordance with provisions of the *School Act*, the Minister of Education (hereinafter called the "Minister") has approved the Capital Plan of the Board.

NOW THEREFORE the Board agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute Project Agreement(s) related to the expenditures contemplated by the Capital Plan;
- (b) Upon ministerial approval to proceed, commence the Project(s) and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the Project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2020/21 Capital Plan as approved by the Minister, to include the supported project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent dated March 5, 2020, is hereby adopted.
- 2. This Bylaw may be cited as School District No.92 (Nisga'a) Capital Bylaw No. 2020/21-CPSD92-01

READ A FIRST TIME THE 21 DAY OF April 2020;

READ A SECOND TIME THE 21 DAY OF April 2020;

READ A THIRD TIME, PASSED AND ADOPTED THE 21 DAY OF April 2020.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 92 (Nisga'a) Capital Bylaw No. 2020/21-CPSD92-01 adopted by the Board the 21 day of April 2020.

\_\_\_\_\_  
Secretary-Treasurer





March 5, 2020

Ref: 218161

To: Secretary-Treasurer and Superintendent  
School District No. 92 (Nisga'a)

**Capital Plan Bylaw No. 2020/21-CPSD92-01**

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2020/21

This letter is in response to your School District's 2020/21 Annual Five-Year Capital Plan submission, submitted to the Ministry prior to June 30, 2019, and provides direction for advancing supported and approved capital projects.

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

Below you will see the major capital projects supported to proceed with Concept Plans\* as well as minor capital projects from the Ministry's 2020/21 annual capital programs that are approved for funding and are able to proceed to procurement.

\*Concept Plan approval is a new step required before a Project Definition Report (PDR) will be supported. Your respective Regional Director or Planning Officer will provide you with more information if you have major capital projects supported to proceed to a Concept Plan.

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Ministry of  
Education

Capital Management Branch  
Resource Management Division

Mailing Address:  
PO Box 9151 Stn Prov Govt  
Victoria BC V8W 9H1

Location:  
5<sup>th</sup> Floor, 620 Superior St  
Victoria BC V8V 1V2

## **MAJOR CAPITAL PROJECTS (SMP, EXP)**

### **New Projects**

<b>Project #</b>	<b>Project Name</b>	<b>Project Type</b>	<b>Next Steps</b>
128109	Gitwinksihlkw Elementary	Gym Addition	Provide draft concept plan by September 30, 2020

Note: Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer to confirm scope, schedule, and budget details and the terms of project approval for the projects listed above including steps regarding the preparation of the PDR. Also note that Capital Project Funding Agreements (CPFA) are not issued until after PDRs and all other required supporting documentation is received, reviewed and approved for funding by the Ministry.

If you do not see your major capital project(s) listed in the table(s) above the Ministry does not support the development of a concept plan or business case.

## **MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)**

### **New projects for SEP, CNCP, BEP, PEP**

<b>Facility Name</b>	<b>Program Project Description</b>	<b>Amount Funded by Ministry</b>	<b>Next Steps &amp; Timing</b>
Nisga'a Elementary Secondary	SEP - Health and Safety Upgrades - Plumbing upgrades	\$425,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.
Alvin A McKay Elementary	SEP - Mechanical Upgrades - HVAC upgrades	\$282,500	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.
Nisga'a Elementary Secondary	SEP - Mechanical Upgrades - HVAC upgrades	\$225,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.
Nathan Barton Elementary	SEP - Mechanical Upgrades - HVAC upgrades	\$282,500	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.

Note: An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2020/21 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Plan Bylaw No. provided at the beginning of this document) for its approved 2020/21 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated and emailed to Ministry Planning Officer Ravnit Aujla at [Ravnit.Aujla@gov.bc.ca](mailto:Ravnit.Aujla@gov.bc.ca) as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2020/21 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2021/22 Annual Five-Year Capital Plan submission process (with supplementary intake spreadsheets) will be provided within the next few weeks. These plans are to be submitted to the Ministry no later than June 30, 2020.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,



Joel Palmer, Executive Director  
Capital Management Branch

pc: Rachelle Ray, Director, Capital Projects Unit, Capital Management Branch  
Michael Nyikes, Director, Capital Programs Unit, Capital Management Branch  
Ravnit Aujla, Planning Officer, Capital Management Branch  
Hailley Honcharik, Regional Director, Capital Management Branch  
Marek Benedik, Planning Officer, Capital Management Branch  
Kyle Stratton, Planning Officer, Capital Management Branch