



**SCHOOL DISTRICT NO. 92 (NISGA'A)
BOARD OF EDUCATION
REGULAR MEETING - MICROSOFT TEAMS
SCHOOL BOARD OFFICE
GITLAXT'AAMIKS, BC**

TUESDAY, JANUARY 18, 2022 – 6:30 PM

A G E N D A

1. CALL TO ORDER			
2. DECLARATION OF QUORUM			
3. APPROVAL OF AGENDA FOR JANUARY 18, 2022	Action		
4. ADOPTION OF MINUTES OF PRIOR MEETING:			
4.1 Regular Meeting – December 7, 2021	Action	Attachment	Page 1-6
5. BUSINESS ARISING FROM THE MINUTES:			
6. PRESENTATION:			
6.1 Graduation Pathway – Emma Stewart	Verbal		
6.2 Language Proficiency – P. McKay, T. Azak, D. Rai	Verbal		
7. EDUCATION:			
Superintendent			
7.1 Proposed 2022/2023 School Calendar	Info/Disc.	Attachment	Page 7-8
7.2 Communicable Disease Prevention Plan – Update	Information	Attachment	Page 9-36
7.3 Language & Culture Update	Information	Attachment	Page 37-40
8. EDUCATION:			
Secretary-Treasurer			
8.1 2021/2022 Annual Amended Budget	Action	Attachment	Page 41-57
8.2 Monthly Financial Statements at November 30, 2021	Information	Attachment	Page 58-62
9. POLICY DEVELOPMENT:			
9.1			
10. TRUSTEE REPORTS:			
10.1			
11. CORRESPONDENCE RECEIVED:			
11.1			
12. PUBLIC QUESTION PERIOD:			
13. ADJOURNMENT:			

Note: Next Board Meeting: February 15, 2022



SCHOOL DISTRICT NO. 92 (NISGA'A)

MEETING AGENDA ITEM #4.1

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	January 18, 2022
Topic:	Minutes of the Regular Meeting of the Board – December 7, 2021		

Background/Discussion:

Minutes as attached.

Recommended Action:

THAT the Minutes of the Regular Meeting of the Board held December 7, 2021 be approved.

Presented by: Board Chair

**SCHOOL DISTRICT NO. 92 (NISGA'A)
BOARD OF EDUCATION
REGULAR BOARD MEETING
SCHOOL BOARD OFFICE – MICROSOFT TEAMS
GITLAXT'AAMIKS, BC**

TUESDAY, DECEMBER 7, 2021 – 6:30 PM

In attendance:	Elsie Davis, Chair Floyde Stevens Norman Hayduk Alvin Azak Charlene Ousey	Laxgalts'ap Trustee Gingolx Trustee Nass Camp Trustee Gitwinksihlkw Trustee Gitlaxt'aamiks Trustee
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Also in attendance:	Jill Jensen Kory Tanner	Superintendent of Schools Secretary Treasurer
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Absent:

1. CALL TO ORDER:

the meeting to order at 6:34 pm.

2. DECLARATION OF QUORUM:

Board Chair declared a quorum.

3. APPROVAL OF AGENDA:

R02-1372

That the Board of Education approve the December 7, 2021, with the following changes and addition:

Item 6.1 and 6.2 – Presentations moved to the January 7, 2022, Board Meeting
Addition to 10. Trustee Reports – Provincial Council – Trustee Hayduk

Trustee Ousey/Trustee Hayduk

Carried

4. ADOPTION OF MINUTES OF PRIOR MEETING:

R02-1373

That the Minutes of the Regular Meeting of the Board held on November 16, 2021, be approved as presented.

Trustee Ousey/Trustee Stevens

Carried

5. **BUSINESS ARISING FROM THE MINUTES:**

No business arising from the minutes.

6. **PRESENTATION:**

8.1 Statement of Financial Information (SOFI) – 2020/2021

For consistency with the Budget Transparency and Accountability Act, respecting Public Accounts reporting, a Statement of Financial Information (SOFI) must be submitted by each school district within six months following the corporation's fiscal year end. School Districts are defined as corporations as outlined in the Financial Information Act.

Reference: 2020/2021 School District Statement of Financial Information (SOFI) Report.

R02-1374

That the Board of Education approve the 2020/2021 Statement of Financial Information (SOFI) Report.

Trustee Stevens/Trustee Ousey

Carried

Note: Nisga'a Language – Tanya Azak, Peter McKay, Dianna Rai
Moved to the January 2022 Board Meeting.

Grad Presentation
Moved to the January 2022 Board Meeting.

7. **EDUCATION:**
Superintendent

7.1 Superintendent's Report

Superintendent Jensen did a review of Communicating Concerns: A Guide for Families and Communication Protocol.

8. **BUSINESS:**
Secretary-Treasurer

8.1 Statement of Financial Information (SOFI) – 2020/2021

***Moved to 6.1**

*(*Moved to Presentations in case the power/internet services go out.)*

8.2 Monthly Financial Statements at October 31, 2021

Secretary-Treasurer Tanner presented the October 31, 2021, Monthly Financial Statements.

For Information only.

Trustee Stevens:

We didn't have statements last month; did we catch up?

Secretary-Treasurer Tanner: Yes, we are.

8.3 Daycare Report – November 2021

Daycare Report for November 2021:

- Enrolment
- Funding Options
- Challenges
- Nisga'a Language and Culture

Still searching for qualified staff for the Daycare.

For information only

8.4 IT Report – November 2021

IT Report for November 2021:

- Projects completed
- Work in Progress

For information only.

Trustee Azak:

Is there any idea what is causing all the breakdowns in IT technology?

Secretary-Treasurer Tanner:

They are working on it. There are a lot of issues because of one of Rogers lines being cut with the slides that happened down south. It's just a lot of people doing a lot of work trying to repair those connections.

Trustee Azak:

So it's all external, nothing to do with the IT department?

Secretary-Treasurer: That is correct.

8.5 Maintenance Report – November 2021

Maintenance Report for November 2021:

- Snow removal
- Worked on heating systems throughout the district due to numerous power surges and outages
- District housing ongoing
- Roofing – schools and buildings: cleaning and or repairs done before snow fall

- Cleaning and sanitizing continue to be front and center

For information only.

9 POLICY DEVELOPMENT:

No policy development.

10 TRUSTEE REPORTS:

10.1 Provincial Council Report – Trustee Norman Hayduk

Notes from last report:

The majority of discussion of Provincial Council, some concerns that were brought forward about the reporting to districts regarding COVID information coming from Health Authorities, and districts that were very satisfied with the communication speed and transparency and accuracy were very reluctant to support districts that were still experiencing problems in getting timely and accurate information. So that went back and forth quite a bit.

There was one on teacher supply, the majority of districts just like us are experiencing shortages in areas of getting qualified teachers. The communication and advocacy that the BCSTA is doing, is requesting Minister of Education to increase spaces for teacher training. I have never experienced a university that has kind of a limit on the number students that can enter a particular program.

Superintendent Jensen:

Increasing Spaces

All universities have a limit on capacity and how many students they can take in a particular program. Which is what leads to the competition, with so many programs right? When you hear you need to have 92 percent average to get into UBC business, it is because they can only manage to take a certain number of students. They are looking to find ways where they can increase the number students who can participate in an education program throughout the province.

11 CORRESPONDENCE RECEIVED:

No correspondence.

12 PUBLIC QUESTION PERIOD:

No question period due to power outage.

13 ADJOURNMENT:

Due to a power outage and lost quorum, Trustee Stevens adjourned the meeting at 7:10 pm.

Certified correct,
Elsie Davis,
Board Chair

Certified correct,
Kory Tanner,
Secretary Treasurer



SCHOOL DISTRICT NO. 92 (NISGA'A)

MEETING AGENDA ITEM #7.1

Action:		Information:	X
Meeting:	Regular	Meeting Date:	January 18, 2022
Topic:	Proposed 2022/2023 School Calendar		

Background/Discussion:

Proposed 2022/2023 School Calendar attached.

Recommended Action:

Presented by: Superintendent

Nisga'a School District

2022/2023 CALENDAR

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
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31						

SEPTEMBER						
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NOVEMBER						
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JANUARY						
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MARCH						
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MAY						
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AUGUST						
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OCTOBER						
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30	31					

DECEMBER						
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FEBRUARY						
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APRIL						
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JUNE						
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	Ins
	Nc
	Va
	Stc
	Nc

■ Instructional
 ■ Non-Instructional
 ■ Vacation Period
 ■ Statutory Holiday



SCHOOL DISTRICT NO. 92 (NISGA'A)

MEETING AGENDA ITEM #7.2

Action:		Information:	X
Meeting:	Regular	Meeting Date:	January 18, 2022
Topic:	Communicable Disease Prevention Plan - Update		

Background/Discussion:

Communicable Disease Prevention Plan – Updated January 4, 2022

Recommended Action:

Presented by: Superintendent



NISGA'A SCHOOL DISTRICT NO. 92

COMMUNICABLE DISEASE PREVENTION PLAN

This document has been created to plan proactively for the safety of staff, students, and the community, in response to Communicable Diseases.

The plan considers measures to be taken when students enter schools and will be updated as needed, as more information is provided by the Provincial Health Officer, the Minister of Education and Nisga'a Lisims Government.

COMMUNICABLE DISEASE PREVENTION PLAN

**A copy of this plan will be made available on the District website and will be posted at each site.*

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COMMUNICABLE DISEASE PREVENTION PLAN

Introduction

The purpose of this document is to outline control measures to minimize the transmission of COMMUNICABLE DISEASES and maintain a safe and healthy school environment for students, families, and staff. To coordinate the district's response and safety measures, a combination of measures will be used to minimize the spread of communicable diseases. Based on guidance from the Provincial and Regional Health Officer and experience to date within BC and other jurisdictions, schools continue to be low-risk sites for COVID-19 transmission.

A copy of this plan will be made available via the SD92 website. All staff will be familiar with, and have access to, the document.

The purposes of this plan include:

1. To ensure all school district staff understand that preventing communicable diseases involves taking ongoing measures to reduce the risk of transmission. It also involves implementing additional measures when advised to do so by Public Health Authorities.
2. To ensure all school district staff take reasonable care and cooperate with the district to ensure the health & safety of themselves, other staff, and students.

School and district administrators must regularly review communicable disease prevention plans, and should do so with their Site Committees and Joint Health and Safety Committees and address areas where there are identified gaps in implementation.

Purpose

The district is committed to providing a safe working and learning environment. In accordance with the **WorkSafeBC Act Occupational Health & Safety Regulation 6.34**, this plan outlines measures to ensure the safety of all employees when there is an increased risk of exposure to a chemical or biological agent.

For advice and more information, refer to the **WorkSafeBC Exposure Control Planning Guidelines** <https://www2.gov.bc.ca/gov/content/education-training/k-12/covid-19-safe-schools> and **Public Health Agency Workplace and Risk-Informed Decision Making Guidelines for COVID-19** <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/guidance-documents/risk-informed-decision-making-workplaces-businesses-covid-19-pandemic.html>

COMMUNICABLE DISEASE PREVENTION PLAN REVIEWS

School and district administrators will regularly review Communicable Disease Prevention plans with Site Committees and Joint Health and Safety Committees to address areas where there are identified gaps in implementation. BCCDC has developed a School Health & Safety Checklist that can support these safety plan reviews.

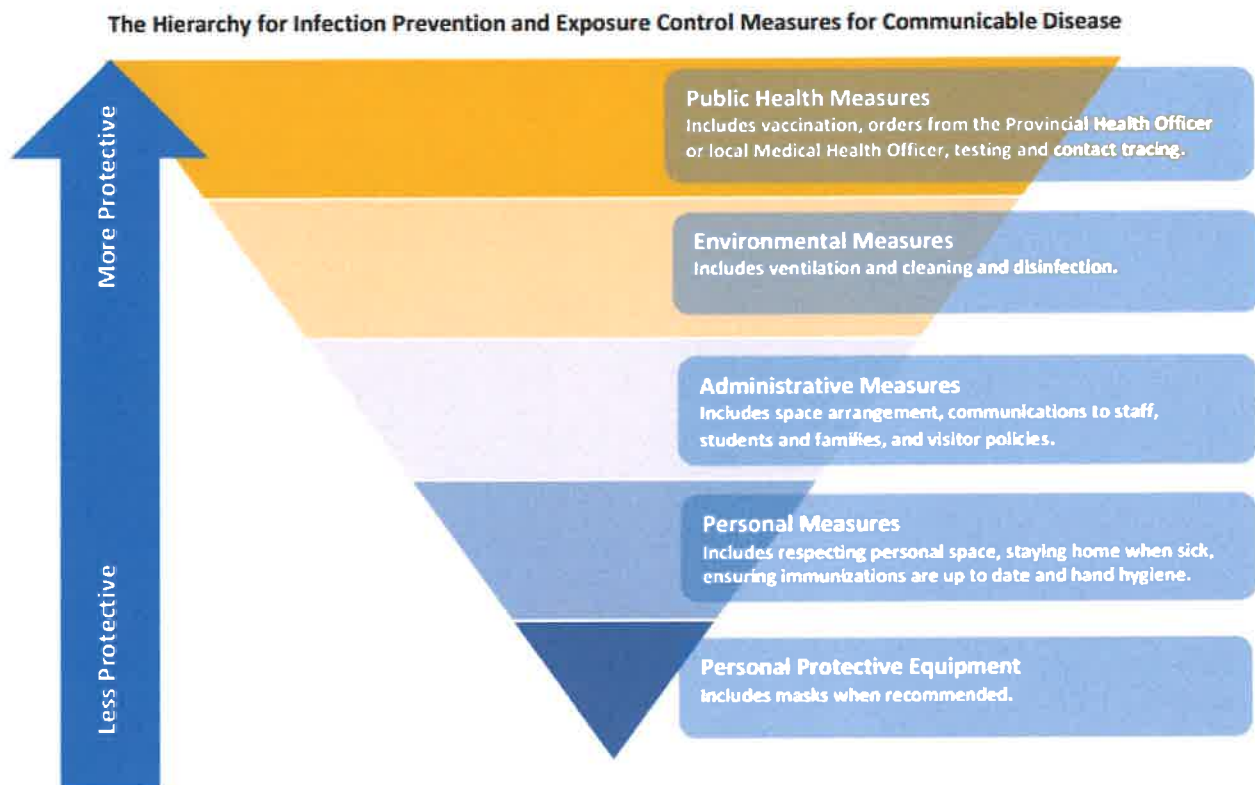
Infection Prevention and Exposure Control Measures

Infection prevention and exposure control measures help create safe environments by reducing the spread of communicable diseases. There are more effective settings, such as schools, where there is a relatively consistent grouping of people and multiple measures of various effectiveness can be routinely implemented, including:

COMMUNICABLE DISEASE PREVENTION PLAN

- Robust illness policies for students and staff.
- Reinforcement and adoption of effective personal practices (e.g., diligent hand hygiene, respiratory etiquette, physical distancing, etc.)
- Various health and safety measures (e.g., enhanced cleaning and disinfecting practices, using outdoor space for learning activities, implementing staggered schedules, etc.)

The Hierarchy for Infection Prevention and Exposure Control Measures for Communicable Disease describes measures that should be taken to prevent transmission of communicable diseases in schools. Control measures at the top are more effective and protective than those at the bottom. By implementing a combination of measures at each level, the risk of transmission is substantially reduced.



Risk Control Measures

Control measures are planned interventions that eliminate or minimize risk of exposure to workers. This plan prescribes precautionary measures and safe work procedures. Precautionary measures apply for all job duties, while work procedures apply to job-specific control measures and documented procedures.

Schools are considered a controlled environment. This is because schools include a consistent grouping of people, there are robust illness policies for sick students and staff and there is an ability to implement effective personal practices that are followed by most people most of the time in the setting.

COMMUNICABLE DISEASE PREVENTION PLAN

The district prescribes the following measures to be considered for implementation (in order of preference) for safe work procedures for the job duties identified in the risk assessment:

A. Public Health Measures

- Vaccination
- Orders from the PHO or local MHO
- Testing
- Self-isolation & self-monitoring
- Current procedures are being updated.

B. Environmental Measures

- Physical barriers for service counters on a case by case basis
- Monitor HVAC ventilation to ensure systems are designed, operated and maintained as per standards and specifications and are working properly.
- Quarantine/Isolation (site medical room)
- Visual cues/signage for maintaining personal space, proper hand hygiene and respiratory etiquette
- Visual cues/signage for site access by public/visitors
- Visual cues/signage for common/shared area capacity
- Frequently touched surfaces are cleaned and disinfected at least 1x/day and when visibly dirty.
- Physical barriers are no longer recommended for communicable disease prevention.

C. Administrative Measures

- School site/Facilities Procedures
- Transportation Department Procedures
- Meal Plan/Food Distribution Procedures
- Take students outside more often
- Access to schools is limited to those who are supporting activities that directly benefit student learning and well-being (e.g. teacher candidates, immunizers, meal program volunteers, etc.) ALL visitors must sign in at the office.
- Staggered breaks (site specific)
- In ALL indoor spaces, people should have enough room to carry out the intended activity without involuntary physical contact with another person.
- Floor markings and posters to address traffic flow in hallways and common areas.
- Hold school and staff gatherings and events virtually.

D. Personal Measures

- Stay home when required to self-isolate or self-monitor
- Stay home when sick and when new symptoms of illness develop
- Daily Health Check
- Parents & caregivers MUST assess their child daily for key symptoms
- Procedures are in place for managing illness at school
- Diligent hand hygiene
- Respiratory etiquette

E. Personal Protective Equipment (PPE)

- Non-medical masks are required for all students and staff; exceptions include:

COMMUNICABLE DISEASE PREVENTION PLAN

- When eating and drinking
- When outside

Non-medical masks must fit properly and follow health requirements.

Responsibilities

All staff must follow the procedures and instructions outlined in, or referred to in this plan as this will minimize the risk and reduce the potential exposure and transmission of communicable diseases. As required by WorkSafeBC, this plan supports measures to eliminate or minimize risk of exposure to employees. The measures and procedures prescribed in this plan are in place not only for our employees, but also for the students and visitors who enter our facilities.

Employer

The District will:

- Ensure that a copy of the Communicable Disease Prevention Plan is implemented, maintained, and made available to workers.
- Select, implement, and document the risk assessment and appropriate control measures used.
- Ensure that all the resources (information, authorization of administrative changes, technology, training, human resources) and materials (personal protective equipment, cleaning, disinfecting products and systems) required to implement and maintain the plan are reasonably made available, as practical, when required.
- Ensure that supervisors and workers are informed about the content of this plan.
- Conduct a periodic review of the plan's effectiveness. This includes a review of available control technologies to ensure that these are selected and used when practical.
- Maintain records of training and inspections.

Supervisors

Following recommendations outlined by both the Provincial Health Officer and WorkSafeBC, administrators and supervisors of the school district will:

- Ensure that workers are adequately instructed on controls for hazards at the work site.
- Educate staff and students on good respiratory etiquette and hand hygiene.
- Ensure cleaning requirements are met as per public health.
- Maintain privacy and protect an individual's right to confidentiality.
- Ensure that workers use proper PPE (Personal Protective Equipment) as outlined in this plan.
- Direct work in a manner that eliminates or minimizes the risk to workers.
- Post or relay educational and information material in an accessible area for workers to see.

Workers

All on-site staff and contractors will:

- Follow established safe work procedures and instructions provided by the employer or supervisor.
- Appropriately use and maintain any required PPE as instructed and trained.

COMMUNICABLE DISEASE PREVENTION PLAN

- Report any unsafe conditions or acts to the supervisor.
- Notify their supervisor of high student absentee rates (when school is in session).
- Practice good respiratory etiquette and hand hygiene.
- *Do not come to work when you are sick, or you have been told to self-isolate or self-monitor.* Contact your supervisor and follow usual HR practices for sick leaves.
- If you develop even mild symptoms while at your workplace or school, separate yourself from others and go home, avoid contact with others if possible.
- Notify your supervisor immediately of confirmed illness, such as COVID-19, and other reportable illnesses.
- Staff and students are strongly encouraged to be vaccinated as recommended or required by public health.
- Instruct students, with age appropriate techniques, on good respiratory etiquette and hand hygiene.

Director of Operations

The Director of Operations is responsible for:

- Maintaining an inventory of PPE for appropriate staff, disinfectant/antiviral chemicals and well-maintained equipment used for cleaning and disinfecting.
- Provide adequate instruction to custodians on the hazards associated with cleaning work areas and on the safe procedures specified in this response plan.
- Directing the work in a manner that ensures the risk to custodians is minimized and adequately controlled.
- Revising the work schedule to ensure prior intensive cleaning of impacted work area surfaces and touched points.

Parents and Students

Parents and students are responsible for the following:

- Practicing and encouraging good respiratory etiquette and hand hygiene.
- Follow the advice given by Nisga'a Valley Health emergency contact or medical professionals. *Do not come to school when you are sick, if you have taken aspirin, Tylenol/acetaminophen, ibuprofen, or if you have been told to self-isolate or self-monitor.*
- Keep children home if they are symptomatic or ill.

Communication and Training/Orientation

Staff will receive information on the following:

- The risk of exposure to communicable diseases, including COVID-19, and the signs and symptoms of this disease.
- Safe work procedures to be followed, including hand hygiene and respiratory etiquette. (BCCDC Guidelines for K-12)
- How to report exposure to or symptoms of the COVID-19 virus.

COMMUNICABLE DISEASE PREVENTION PLAN

Record Keeping

The district will keep records of instruction and training provided to workers regarding COVID-19, as well as first aid records and reports of exposure.

These documents include:

- Safe work Procedures
- Workplace inspection Reports
- Joint Occupation Health & Safety meeting minutes
- Accident/Incident Investigation Reports
- Training Records

Precautionary Measures

All employees should ensure that they understand and comply with the infection prevention policies and practices that are in place in their workplaces.

Hand Washing

When Student Should Perform Hand Hygiene:	When Staff Should Perform Hand Hygiene:
<ul style="list-style-type: none">▪ When they arrive at school.▪ Before and after any breaks (e.g., recess, lunch).▪ Before and after eating and drinking (excluding drinks kept at a student's desk or locker).▪ Before and after using an indoor learning space used by multiple cohorts (e.g. the gym, music room, science lab, etc.).▪ After using the toilet.▪ After sneezing or coughing into hands.▪ Whenever hands are visibly dirty.	<ul style="list-style-type: none">▪ When they arrive at school.▪ Before and after any breaks (e.g. recess, lunch).▪ Before and after eating and drinking.▪ Before and after handling food or assisting students with eating.▪ Before and after giving medication to a student or self.▪ After using the toilet.▪ After contact with body fluids (i.e., runny noses, spit, vomit, blood).▪ After cleaning tasks.▪ After removing gloves.▪ After handling garbage.▪ Whenever hands are visibly dirty.

Respiratory Etiquette

Students and staff should:

- Cough and sneeze into their elbow, sleeve, or a tissue.
- Throw away used tissues and immediately perform hand hygiene.

COMMUNICABLE DISEASE PREVENTION PLAN

Alternatives:

- Use waterless antiseptic agents that are approved for use in schools.
***Please note, this is not as effective as washing hands with soap and water. Antiseptic agents are to be used as a last line of defense only.**
- If hands are visibly soiled, alcohol-based hand rub may not be effective at eliminating microbes. Soap and water are preferred when hands are visibly dirty. If it is not available, use an alcohol-based hand wipe followed by alcohol-based hand rub.
- If you are unable to perform hand washing as above due to injury or medical skin conditions, please advise your supervisor.

Personal Protective Equipment (PPE)

Although personal protective equipment (including masks) is the lowest level on the [hierarchy of Infection Prevention and Exposure Control Measures](#), it can provide an additional layer of protection when more effective measures are not feasible. Non-medical masks and face coverings (hereafter referred to collectively as “masks”) have a role to play in preventing the spread of communicable diseases. They provide some protection to the wearer and to those around them.

Masks should not be used in place of the other safety measures detailed in this document. For example, masks are not a replacement for the need for physical distancing for in-class instruction delivered to students from more than one learning group.

K-12 STAFF:

All K-12 staff are required to wear a mask or a face shield (in which case a mask should be worn in addition to the face shield) in schools, except when:

- eating and drinking; and
- outdoors.

All K-12 staff are required to wear a mask or a face shield (in which case a mask should be worn in addition to the face shield) on school buses.

Exceptions will also be made for staff who cannot tolerate masks (e.g. health or behavioural reasons). Schools must not require a health-care provider note (i.e. a doctor’s note) to confirm if staff cannot wear a mask.

SECONDARY SCHOOL STUDENTS:

All secondary school students are required to wear a mask or a face shield (in which case a non-medical mask should be worn in addition to the face shield) in schools - both within and outside of their learning group – except when:

- eating and drinking; and
- outdoors.

All secondary school students are required to wear a mask or a face shield (in which case a mask should be worn in addition to the face shield) on school buses.

COMMUNICABLE DISEASE PREVENTION PLAN

Exceptions will also be made for students who cannot tolerate masks (e.g. health or behavioural reasons). Schools must not require a health-care provider note (i.e. a doctor's note) to confirm if a student cannot wear a mask.

Staff should utilize positive and inclusive approaches to engage students in the use of masks, and should not employ measures that are punitive or stigmatizing in nature.

ELEMENTARY SCHOOL STUDENTS:

Students in kindergarten – 7 are required to wear a mask in schools and on school buses.

Schools and school districts will have non-medical masks available for staff and students who do not have their own, including anyone who becomes sick while at school.

******No student should be prevented from attending or fully participating at school if they do not wear a mask.

PERSONAL ITEMS

Students can continue to use their lockers, as it is better for personal items to be stored in a locker than to be stored in classrooms or carried throughout the school. If possible, lockers should not be shared. If lockers have to be shared, schools must assign shared lockers to students in the same learning group.

Staff and students should not share personal items (including electronic devices, writing instruments, etc.)

Additional measures should be taken, including:

- Personal items should be labelled with student's name to discourage accidental sharing.

Food and beverages:

- Schools should continue to emphasize that individual food and beverages are not to be shared.
- Schools should not allow homemade food items to be made available to other students at this time (e.g. birthday treats, bake sale items).

COMMUNICABLE DISEASE PREVENTION PLAN

The use of masks should not reduce or replace other more effective infection prevention and exposure control measures in schools, such as:

- Ensuring students and staff stay home when they are sick or required to self-isolate, including ensuring everyone entering the school performs a daily health check;
- Enhanced cleaning and disinfection;
- Adapting learning environments to maximize the use of space;
- Ensuring physical distance can be maintained between learning groups; and
- Frequent hand hygiene

These measures provide multiple layers of protection that reduce the risk of transmission.

Staff Only Spaces

[WorkSafeBC guidance for offices](#) lists measures that should be considered and implemented as applicable to the workplace for staff in office environments (both inside and outside of 'bricks and mortar' schools).

CLEANING & DISINFECTING

General:

- Clean and disinfect shared high-touch surfaces regularly (door handles, bathroom faucets, front desk counter, shared tables, etc.).
- Focus cleaning efforts on locations where students and staff will be present (as opposed to the entire school). This will help maximize cleaning supplies and focus cleaning efforts.
- Cleaning to remove debris/soil (e.g. floor care and dusting) will be done as time permits.

Cleaning Equipment:

- Ensure adequate hand washing supplies are always available (e.g. soap, water, paper towels and alcohol-based hand sanitizer minimum 60%) where hand washing is not readily available.
- Household detergents and common disinfectant products are sufficient for cleaning and disinfection in schools.
- Read and follow manufacturer's instructions for safe use of cleaning and disinfection products (e.g. wear gloves, use in well-ventilated area, allow enough contact time for disinfectant to kill germs based on the product being used).
- Contaminated disposable cleaning items (e.g. mop heads, cloths) should be placed in a lined garbage bin before disposing of them with regular waste.
- Reusable cleaning items can be washed using regular laundry soap and hot water (60-90 degree Celsius). Clean and disinfect surfaces that people touch often.

COMMUNICABLE DISEASE PREVENTION PLAN

Cleaning Responsibilities:

- Regular, enhanced, and as needed cleaning will be performed by custodial staff.
- Other staff may also clean areas as needed in to maintain a clean environment. **Cleaning supplies are provided. Do NOT bring cleaners from home and do NOT bring school materials home to clean.**
- If cleaning is required, staff should notify the Principal or school office.
- The Principal or school office will request cleaning, per their protocol with custodial staff.

There is no evidence that the COVID-19 virus is transmitted via textbooks, paper or other paper-based products. Laminated or glossy paper-based products (e.g. children's books or magazines) and items with plastic covers (e.g. DVDs) can be contaminated if handled by a person with COVID-19; however, the risk is low. There is no need for these items to be cleaned and disinfected or quarantined for any period of time, or for hand hygiene to be practiced before or after use.

If school-based staff or other school district site staff require cleaning for their personal desk/workstation/area, they may request a spray bottle of disinfectant solution and paper towel or a cloth from the school office.

Enhanced Environmental Cleaning

Custodial staff will engage in an enhanced environmental cleaning, including:

Main entrance and exit doors <ul style="list-style-type: none">○ Door handles on both sides of door○ Push area above door	Reception offices <ul style="list-style-type: none">○ Countertops
Classrooms <ul style="list-style-type: none">○ Handles (and above handles on both sides)○ Light switches○ Cabinets handles○ Teacher's chair (top, back, and arm rests)○ Classroom chairs and stools (top, back, sides)○ Desks and tables (top and area around sides)	Washroom <ul style="list-style-type: none">○ Handles (and above on both sides)○ Faucets, soap, and towel dispenser○ Toilet stall locking mechanisms and area
Handrails <ul style="list-style-type: none">○ Staircase handrails	Water fountains <ul style="list-style-type: none">○ Handles and buttons
Exceptions when school is NOT in session <p>Custodial staff clean the following as required:</p> <ul style="list-style-type: none">○ Shop equipment○ Kitchen equipment○ Computers○ Furniture brought in by teachers○ Sensory room mats Telephones	

COMMUNICABLE DISEASE PREVENTION PLAN

VISITOR ACCESS

Visitor access during school hours should be prioritized to those supporting activities that benefit student learning and well-being (e.g. teacher candidates, public health nurses, meal program volunteers, etc.).

- Parents/caregivers and other visitors should avoid crowding while on school grounds, including outside.
- Schools must ensure that visitors are aware of health and safety protocols and requirements prior to entering the school (e.g. hand hygiene, requirement to wear a non-medical mask inside the school).
- Schools are responsible for ensuring that all visitors confirm they are not ill and are not required to self-isolate before entering.
 - Schools could include, as part of their visitor registration/sign-in process, for the visitor to confirm they are not ill and are not required to self-isolate.
- All visitors must wear a properly fitted non-medical mask when they are inside the school.
- Adult volunteers can continue to support outdoor supervision/monitoring, provided that they follow required health and safety protocols

ILLNESS & SELF-ASSESSMENT POLICIES AND PROTOCOLS

Every employee is responsible to:

- assess themselves daily for illness prior to entering the school/worksites (e.g. emails/letters to parents and staff, orientation video, signage on doors).
- stay home and self-isolate if they are sick **OR** travelled outside Canada in the last 14 days

DAILY HEALTH CHECK

A daily health check is a tool to reduce the likelihood of a person with COVID-19 coming to school when they are infectious.

- Parents and caregivers should assess their children daily for illness before sending them to school.
 - Parents/caregivers and students can utilize the provincial [K-12 Health Check app](#) for daily assessment of symptoms.
 - Schools are not required to verify that the student health check has occurred every day or require that parents/caregivers submit a daily health check form.
- Staff and other adults are required to complete an active daily health check, in line with the Provincial Health Officer's [Order on Workplace Safety](#), prior to entering the school.
 - School and district administrators are required to verify that staff and other adult health checks have been completed before they enter the school.
 - An entry check poster for worksites, and additional information on health checks for workers, is available on the [WorkSafeBC website](#).
- If a student, staff or other adult is sick, they must not enter the school.

Symptoms of Illness and Return to School

Students, staff or other adults should stay at home when sick, as this is one of the most important ways to reduce the transmission of communicable diseases in schools.

When a staff, student or other adult can return to school depends on the type of symptoms they experienced (as indicated in the [K-12 Health Check app](#) and BCCDC "[When to get tested for COVID-19](#)" resource) and if a COVID-19 test is recommended. See [Appendix B – COVID-19 Symptoms, Testing & Return to School](#) for more information.

Students and staff who experience symptoms consistent with a previously diagnosed health condition (e.g. seasonal allergies) can continue to attend school when they are experiencing these symptoms as normal. They do not require re-assessment by a health-care provider and should not be required to provide a health-care provider note. If they experience any new or unexplained symptoms, they should seek assessment by a health-care provider.

Students or staff may still attend school if a member of their household develops new symptoms of illness, provided the student/staff has no symptoms themselves. If the household member tests positive for COVID-19, public health will advise the asymptomatic student/staff on self-isolation and when they may return to school. Most illness experienced in B.C. is not COVID-19, even if the symptoms are similar.

What to Do if a Student or Staff Member Develops Symptoms at School

COMMUNICABLE DISEASE PREVENTION PLAN

<i>If a Student Develops Any Symptoms of Illness</i>	<i>If a Staff Member Develops Any Symptoms of Illness</i>
<p>Parents or caregivers must keep the student at home</p> <p>IF STUDENT DEVELOPS SYMPTOMS AT SCHOOL:</p> <p>Staff must take the following steps:</p> <ol style="list-style-type: none"> 1. Immediately separate the symptomatic student from others in a supervised area. 2. Contact the student's parent or caregiver to pick them up as soon as possible. 3. Where possible, maintain a 2-metre distance from the ill student. If not possible, staff should wear a non-medical mask or face covering if available and tolerated, or use a tissue to cover their nose and mouth. 4. Provide the student with a non-medical mask or tissues to cover their coughs or sneezes. Throw away used tissues as soon as possible and perform hand hygiene. 5. Avoid touching the student's body fluids (e.g., mucous, saliva). If you do, practice diligent hand hygiene. 6. Once the student is picked up, practice diligent hand hygiene. 7. Staff responsible for facility cleaning must clean and disinfect the space where the student was separated and any areas recently used by them (e.g., classroom, bathroom, common areas). <p>Parents or caregivers must pick up their child as soon as possible if they are notified their child is ill.</p>	<p>Staff must stay home</p> <p>IF STAFF DEVELOPS SYMPTOMS AT WORK:</p> <p>Staff should go home as soon as possible.</p> <p>If unable to leave immediately:</p> <ol style="list-style-type: none"> 1. Symptomatic staff should separate themselves into an area away from others. 2. Maintain a distance of 2 metres from others. 3. Use a tissue or mask to cover their nose and mouth while they wait to be picked up. 4. Staff responsible for facility cleaning must clean and disinfect the space where the staff member was separated and any areas used by them (e.g., classroom, bathroom, common areas).
<p>The threshold for reporting student and/or staff illness to public health should be determined in consultation with the school medical health officer</p>	
<p>Anyone experiencing symptoms of illness should not return to school until they have been assessed by a health-care provider to exclude COVID-19 or other infectious diseases AND their symptoms have resolved</p>	

COMMUNICABLE DISEASE PREVENTION PLAN

Advice for parents and caregivers

Mental Health:

- Workers in the workplace may also be affected by the anxiety and uncertainty created by the transmission of communicable diseases.
- It is important to remember that mental health is just as important as physical health, and to take measures to support mental well-being.

Provide reassurance, good listening and maintain routines.

Children hear and take in a lot of what is going on around them, especially as they get older.

- Reassure children about their personal safety and health. Tell children that it is okay to be concerned and there is a lot we can do to stay safe and healthy. Make sure that the information is suitable for their age level. Communicate calmly and clearly.
- Let them know they can ask questions. Answer questions honestly but make sure that the information is suitable for their age level.
- Maintain familiar activities and routines as it reinforces a sense of security of children. At the same time, build physical distancing strategies into your learning activities.

School Site Protocols

The following protocols will ensure control of access and movement for school sites.

Entering/Exiting:

- Limit crowding at entrances and exits.
- Signage on designated entrances and exits to provide instructions and public health information.
- Sign in/out for visitors – name, phone number, date, time in, time out, areas occupied.
- Handwashing requirement (or hand sanitizer if handwashing is not possible) at point and time of entry.

Visitors

- Visitors must make an appointment prior to visiting the school.
- Contact information for making appointments will be posted on school website and at school entrance.
- Visitors who have travelled or had any symptoms in the past 14 days should not enter the school.

Classrooms

- Furniture should be arranged to reduce close contact when students are sitting.
- Students should practice limiting/minimizing contact with each other. They need to keep their hands to themselves.
- Students should wash their hands when they enter and leave the classroom/school.

Washrooms

- Student access to the washrooms should be staggered to avoid congregation.

Fire/Emergencies

- Follow all regular emergency procedures outlined in the school emergency management plan.

COMMUNICABLE DISEASE PREVENTION PLAN

Emergency and Evacuation Drills

Schools should continue to practice emergency (e.g. fire, earthquake, lockdown) and evacuation drills, including the six required annual fire drills as per [BC Fire Code 2.8.3.2](#). Staff should be notified in advance of emergency/evacuation drills (i.e. no “surprise” drills).

- The BC Fire Code requires schools to conduct “total evacuation fire drills” involving all occupants in the building. Partial evacuations involving smaller groups of students would not comply with the fire drill requirements of the Fire Code.
- Schools must continue to update their fire safety plans on an annual basis, as per the BC Fire Code, to “ensure it takes account of the changes in use and other characteristics of the building” (such as current pandemic protocols). School fire safety plans, including fire drill procedures, should be developed in cooperation with the local fire department and other regulatory authorities.

Transportation of Students on Buses

Students should wash their hands before leaving home to ride the school bus, when they leave school prior to taking the bus, and when they arrive home.

Bus Drivers will clean their hands often, including before and after completing trips. They are encouraged to regularly use hand sanitizer during trips, as well as wear a non-medical mask or face covering during the course of their duties.

Additional measures should be taken:

- **ALL students and staff need to wear non-medical masks while on the bus.**

Safe Work Procedures

Roles

All staff

- Follow responsibilities contained within this document
- Review the Communicable Disease Prevention Plan
- Review protocols for school site procedures
- Check emails at least daily for new information and additional guidance
- Abide by all signage and instructions when visiting and/or working at a school site
- Wash hands (as prescribed) on arrival, departure, and throughout the day.
- Do not touch your face (eyes, nose, and mouth) with unwashed hands.
- Do not come to work when you are sick, or if you have been told to self-isolate. Contact your supervisor and follow usual HR practices for sick leave.
- Do not share food or utensils.
- Must wear a properly fitted non-medical mask.

COMMUNICABLE DISEASE PREVENTION PLAN

Teachers & Support Staff working with Students

- Demonstrate exceptional hygiene practices
- Watch for potential signs of illness in students
- Rearrange desks/chairs to allow students their own space and minimize contact

Staff working at multiple sites

- Work that normally requires personal protective equipment (PPE) for known workplace hazards (as per WorkSafeBC), other than COVID-19, will continue to require the use of
- Sign in/out at all schools and sites.

Custodians

- Utilize rubber/nitrile gloves when cleaning
- Perform additional cleaning in areas as directed by supervisor/manager
- Wash hands immediately after removing and disposing of gloves
- If running low on any supplies let your supervisor/manager know as soon as possible

Bus Drivers

- Bus drivers will be supporting enhanced cleaning practices on all buses

Guiding documents:

BCCDC

http://www.bccdc.ca/Health-Info-Site/Documents/COVID_public_guidance/Guidance-k-12-schools.pdf

WorkSafeBC

<https://www.worksafebc.com/en/about-us/covid-19-updates/covid-19-returning-safe-operation/education>

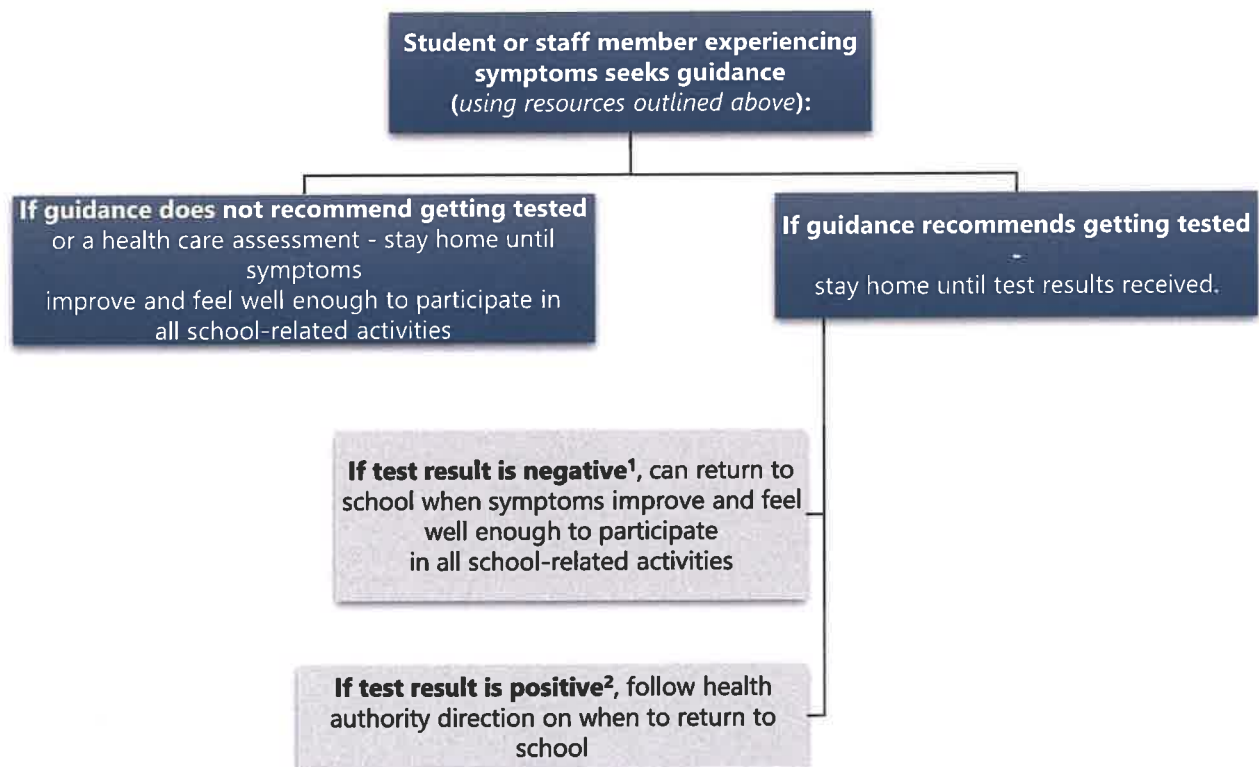
Ministry of Education Guidelines:

<https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/safe-caring-orderly/k-12-covid-19-health-safety-guidelines.pdf>

Appendix:

COVID-19 Symptoms, Testing & Return to School

When a student, staff or other adult can return to school depends on the type of symptoms they experienced and if a COVID-19 test is recommended. See the [K-12 Health Check app](#) and BCCDC "[When to get tested for COVID-19](#)" resource for specific guidance. Staff, students and parents/caregivers can also use the BCCDC online [Self-Assessment Tool](#), or call 8-1-1 or their health care provider.



1. Symptoms of common respiratory illnesses can persist for a week or more. Re-testing is not needed unless the person develops a new illness. [BCCDC](#) has information on receiving negative test results.
2. Public health will contact everyone with a positive test. Visit the BCCDC website for more information on [positive test results](#).

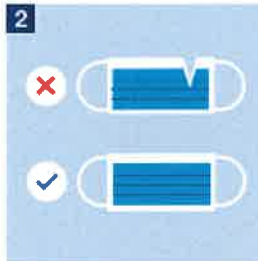
Coronavirus COVID-19

BC Centre for Disease Control | BC Ministry of Health

How to Wear a Face Mask



Wash your hands with soap and water for 20-30 seconds or perform hand hygiene with alcohol-based hand rub before touching the face mask.



Check the new mask to make sure it's not damaged.



Ensure colour side of the mask faces outwards.



Locate the metallic strip. Place it over and mold it to the nose bridge.



Place an ear loop around each ear or tie the top and bottom straps.



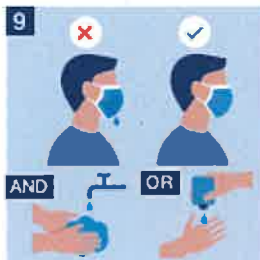
Cover mouth and nose fully, making sure there are no gaps. Pull the bottom of the mask to fully open and fit under your chin.



Press the metallic strip again to fit the shape of the nose. Perform hand hygiene.



Do not touch the mask while using it. If you do, perform hand hygiene.



Replace the mask if it gets wet or dirty and wash your hands again after putting it on. Do not reuse the mask.

Removing the Mask



Perform hand hygiene.



Do not touch the front of your mask. Lean forward, gently remove the mask from behind by holding both ear loops or ties.



Discard the mask in a waste container.



Perform hand hygiene.



Ministry of Health



BC Centre for Disease Control

If you have fever, a new cough, or are having difficulty breathing, call 8-1-1.

Non-medical inquiries
(ex. travel, physical distancing):

1-888-COVID19 (1888-268-4319)
or text 604-630-0300



Coronavirus COVID-19



Face masks: How are they different?

Physical distancing, hand washing and staying at home if you are sick are the most effective ways to prevent the spread of COVID-19. Masks do not replace these actions but when worn properly offer protection. Masks are particularly important in indoor settings and when you are not able to keep a two metre distance from others. For work settings, refer to specific workplace guidance on masks.



Cloth masks (homemade or bought)

- May be used by the public to reduce the spread of large respiratory droplets
- Can be made from various types of machine-washable and dryable cloth. Should be constructed with three layers
- If homemade, use clean woven cotton or linen (for example a tea towel, bedsheet, pillowcase or t-shirt)
- Must be designed and worn to fully cover nose and mouth
- Should fit snugly, let you breathe easily, and attached securely with ties or ear loops
- Re-usable and need to be washed regularly
- A bandana, neck gaiter or scarf do not offer the same protection



Face and mouth shields

- Face shields do not replace non-medical masks and are not recommended as a substitute
- They may block some droplets or spray but should be worn with a mask underneath for full protection
- Non-medical clear masks are an option when visual communication is necessary but they have not been assessed for effectiveness
- Mouth shields offer even less protection than face shields



Industrial N95 respirators

- Used to protect workers from inhaling dust, fumes, and hazardous aerosols
- Available in hardware stores
- These masks are not recommended to prevent COVID-19 because if they have a valve and you cough or sneeze, you may spread a stream of germs through the valve

Personal protective equipment (PPE)



Medical/surgical masks

- Required for patients, clients, staff and visitors in healthcare settings
- Protect against large droplets
- Flat, pleated or cup shaped with a looser fit
- Water resistant; and may come with visor
- Meant for one-time use

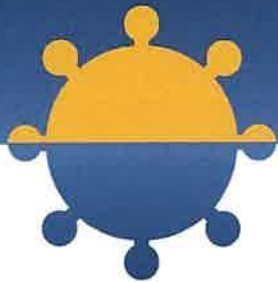


Medical N95 respirators

- Used by healthcare workers for specific procedures. Not for use by the general public
- Protect against inhaling and exhaling very fine droplets
- Fits closely over the nose and mouth to form a tight seal
- Must be custom fit and worn properly

Learn more at www.bccdc.ca/health-info/diseases-conditions/covid-19/prevention-risks/masks

January 25, 2021



Coronavirus COVID-19

BC Centre for Disease Control | BC Ministry of Health



Hand Hygiene

**SOAP OR ALCOHOL-BASED
HAND RUB: Which is best?**



**Either will clean your hands:
use soap and water if hands
are visibly soiled.**



Remove hand and wrist jewellery

HOW TO HAND WASH



1
Wet hands with warm
(not hot or cold)
running water



2
Apply liquid or foam soap



3
Lather soap covering
all surfaces of hands
for 20-30 seconds



4
Rinse thoroughly
under running water

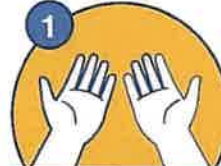


5
Pat hands dry thoroughly
with paper towel



6
Use paper towel
to turn off the tap

HOW TO USE HAND RUB



1
Ensure hands are visibly
clean (if soiled, follow hand
washing steps)



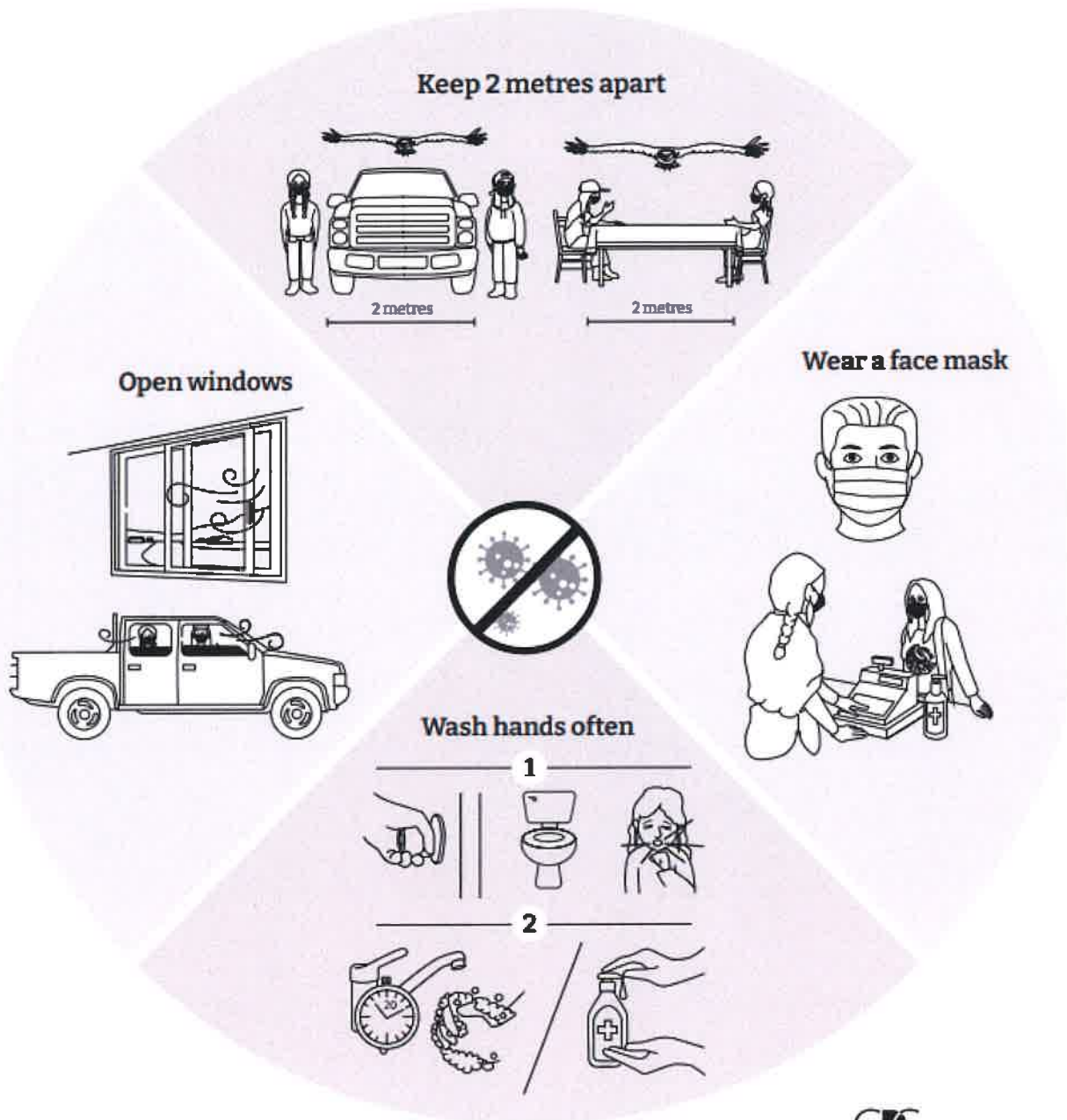
2
Apply about a loonie-sized
amount to your hands



3
Rub all surfaces of your hand
and wrist until completely
dry (15-20 seconds)



Stop the spread of COVID-19




For more info on COVID-19,
visit www.bccdc.ca.

Questions? Call Healthlink BC at 8-1-1




BC Centre for Disease Control
Prevention | Protection | Partnership | Accountability

 <h2 style="text-align: center;">DAILY HEALTH CHECK</h2>	
KEY SYMPTOMS OF ILLNESS	WHAT TO DO
Fever (above 38°C) Chills Cough Difficulty breathing Loss of sense of smell or taste	If yes to 1 or more of these symptoms: Stay home. Contact a health care provider or call 8-1-1 about your symptoms and next steps.
OTHER SYMPTOMS	WHAT TO DO
Sore throat Loss of appetite Headache Body aches Extreme fatigue or tiredness Nausea or vomiting Diarrhea	If yes to 1 symptom: Stay home until you feel better. If yes to 2 or more of these symptoms: Stay home for 24 hours. If symptoms don't get better or get worse, contact a health care provider or call 8-1-1 about your symptoms and next steps.
INTERNATIONAL TRAVEL:	WHAT TO DO
Have you returned from travel outside Canada in the last 14 days?	If yes: Fully vaccinated students, staff and other adults who have travelled outside of Canada may qualify for the fully vaccinated traveller exemption . Students, staff and other adults who are not fully vaccinated and have travelled outside of Canada CANNOT attend school for 14 days after arrival , as part of federal requirements .
CLOSE CONTACT	WHAT TO DO
Have you been notified by public health that you are a close contact of a person confirmed to have COVID-19?	If yes: Follow the instructions provided by Public Health.

You can also check your symptoms with the [K-12 Health Check](#) or the [BC Self-Assessment Tool](#).


Call 8-1-1 with any questions about symptoms of illness. If you have severe symptoms, like difficulty breathing (struggling to breathe or you can only speak single words) or chest pain, call 9-1-1 or go to the nearest Emergency Department.

Visit the [BC Centre for Disease Control website](#) for more information on COVID-19.




Coronavirus COVID-19

BC Centre for Disease Control | BC Ministry of Health




9 Steps to Doff (Take Off) Personal Protective Equipment (PPE) For Droplet and Contact Precautions

1 **Gloves**




The outside of gloves are contaminated. Grasp palm area of one gloved hand and peel off first glove. Slide fingers of hand under other glove at wrist and peel off. Discard in regular waste bin.

2 **Perform Hand Hygiene**




Clean all surfaces of hands and wrists.

3 **Gown**



Unfasten ties, pull gown away from neck and shoulders, touching ONLY the inside of the gown. Turn gown inside out and roll into a bundle. Place in soiled laundry hamper (if reusable) or in regular waste bin (if disposable).

4 **Perform Hand Hygiene**




Clean all surfaces of hands and wrists.

!


If you are NOT 2 meters away from the patient, exit room now, perform hand hygiene, and finish the remaining steps.

5 **Goggles or Face Shield**



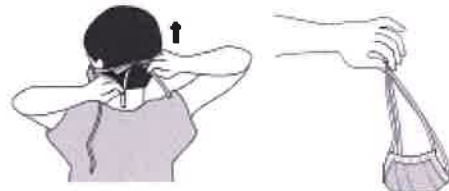
Do NOT touch the front of the eye wear. Place in receptacle for reprocessing (if reusable) or in regular waste bin (if disposable).

6 **Perform Hand Hygiene**




Clean all surfaces of hands and wrists.

7 **Surgical or Procedure Mask**



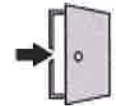
Grasp ties or elastics at back and remove WITHOUT touching the front. Place in receptacle for reprocessing or in regular waste bin.

8 **Perform Hand Hygiene**




Clean all surfaces of hands and wrists.


9 **Exit Room**



Exit room and perform hand hygiene.





Ministry of Health



BC Centre for Disease Control


IPC v2.0





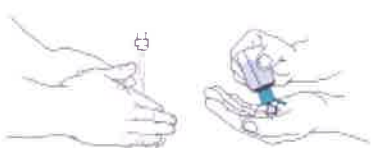
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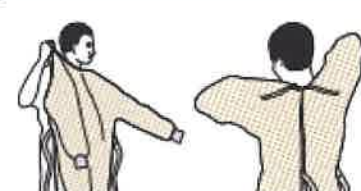
The 5 steps to Don (put on) Personal protective equipment (PPE)

1 Hand hygiene




Clean all surfaces of hands and wrists

2 Gown




Cover torso and wrap around back, fasten in back of neck and waist

3 Surgical/procedure mask




Secure ties at middle of head and neck, fit nose band to your nose and pull bottom down to completely cover chin

4 Eye protection



Place goggles or face shield over face and eyes and adjust to fit

5 Gloves



Extend to cover wrist of gown



BC Centre for Disease Control

If you have fever, a new cough, or are having difficulty breathing, call 8-1-1.





Stop the spread of viruses that make you and others sick!



Cover your mouth and nose with a tissue when you cough or sneeze.



Throw tissues away immediately.



No tissue? Cough or sneeze into your upper sleeve, not your hands.



Clean your hands often with soap and warm water, or a gel or alcohol-based hand cleanser.



Stay home if you are sick.



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of Health

For more information, visit
[www.health.gov.bc.ca/
pho/influenza.html](http://www.health.gov.bc.ca/pho/influenza.html)



SCHOOL DISTRICT NO. 92 (NISGA'A)

MEETING AGENDA ITEM #7.3

Action:		Information:	X
Meeting:	Regular	Meeting Date:	January 18, 2022
Topic:	Language & Culture Report – Peter McKay		

Background/Discussion:

Language and Culture Report – K'aliyee 2022 attached.

Recommended Action:

Presented by: Superintendent

Emphasis throughout the Nass Valley that Sim'algaḡ is important is very evident. We have many supporters. The fact that the majority of all communication in the Valley is in English is also very evident. Within Nisga'a schools, we have witnessed daily language classes with a focus on Total Physical Response methods; a process that has saved a few of the world languages from becoming extinct. Our neighbors to the South at Kitsleas no longer have fluent speakers of their once unique form of Sim'algaḡ and we are not far behind them.

At the district level, we have been documenting Sim'algaḡ and creating classroom and beginner level resources for over 40 years. The vault is full of treasures. We have started to revamp and digitize the treasures; however, it takes time. We have started to move away from the idea that Sim'algaḡ is only taught during a segment of time throughout a school week, However, our challenge here is a lack of fluent speakers in the school setting. Sim'algaḡ is becoming more evident upon the walls. The sense of pride that is nourished by our beautiful team of teachers is beaming with positive energy and still, it's not enough. It's not enough because we are in competition with the wonders of the world.

Will the dream of our founding forefathers of S.D. 92 become a reality? Will we see students graduating as fluent speakers? Or will we remain upon the pathway of sparking interest and filling time slots with our language? SD 92 has done an amazing job at keeping interest for Sim'algaḡ alive and because of the world culture, we sometimes sit alone in our endeavors. We have witnessed students with no interest in learning Sim'algaḡ. We have Nisga'a students who don't want to partake in cultural events. It's the same outside of our schools. There is no amount of money that can save Sim'algaḡ. The true method for its survival is to use it and with the handful of fluent speakers left, this is a major task that requires attention.

We also face high unemployment rates, homelessness, poverty, alcohol and drug abuse, and the list goes on. This all contributes to the decline in Sim'algax. It's important to address because we service students and families in all of these realities. S.D. 92 plays a small part when it comes to infusing Sim'algax in the day-to-day running of our schools. What is the community doing during Christmas, spring and summer breaks that lends to a genuine and deep-rooted learning of Sim'algax? We have an urgent need to work collaboratively with all partners and agencies, including our neighbours, the Gitksan and the Ts'imsan.

Very soon, our future of learning Sim'algax will be pressing play on a voice clip and even then, it will be to satisfy the parts of our culture that must remain intact. The time to be serious about Sim'algax was 40 something years ago when we stopped sending our children to the urban settings for high school, instead, it appears that we simply have transferred the mainstream culture right into our living rooms.

"Some of us are awake and up and doing; others seem to be asleep, lying down and doing nothing. By and By when the happy day comes, and we who have laboured are rejoicing in the fruits of our victory, those sleepers will wake up and claim to have a share in the harvest. If those people want to share in the good things coming, let them join us in the work." Timothy Derrick, 1919.





SCHOOL DISTRICT NO. 92 (NISGA'A)

MEETING AGENDA ITEM 8.1

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	January 18, 2022
Topic:	2021/2022 Amended Annual Budget – Version: 9523-877-6795		

Background/Discussion:

The 2021/2022 Amended Annual Budget Version: 9523-8777-6795 is attached for approval. It is due to the Ministry by February 28, 2022.

Recommended Action:

That the Board have the first two readings of the Amended Annual Budget at the January 18, 2022 Board Meeting.

That the Board of Education of School District No. 92 (Nisga'a) to adopt the Amended Annual Budget for the fiscal year 2020/2021 pursuant to section 113 of the School Act. Copy is attached for reading. Signing by the Chairperson of the Board and the Secretary Treasurer will take place after the third reading in February 2022.

Presented by: Secretary Treasurer

Amended Annual Budget

School District No. 92 (Nisga'a)

June 30, 2022

School District No. 92 (Nisga'a)

June 30, 2022

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 92 (NISGA'A)
(called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2021/2022 pursuant
to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 92 (Nisga'a) Amended Annual Budget Bylaw for fiscal year 2021/2022.
3. The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$14,049,162 for the 2021/2022 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2021/2022.

READ A FIRST TIME THE 18th DAY OF JANUARY, 2022;

READ A SECOND TIME THE 18th DAY OF JANUARY, 2022;

READ A THIRD TIME, PASSED AND ADOPTED THE 15th DAY OF FEBRUARY, 2022;

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 92 (Nisga'a)
Amended Annual Budget Bylaw 2021/2022, adopted by the Board the 15th DAY OF FEBRUARY, 2022.

Secretary Treasurer

School District No. 92 (Nisga'a)
Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2022

Statement 2

	2022 Amended Annual Budget	2021 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	375,500	377,375
Adult	1,125	3,500
Other		
Total Ministry Operating Grant Funded FTE's	376,625	380,875
Revenues	\$	\$
Provincial Grants		
Ministry of Education	143,788	517,998
Other	53,344	65,497
Other Revenue	11,571,004	11,370,955
Rentals and Leases	160,000	165,000
Investment Income	18,000	17,000
Amortization of Deferred Capital Revenue	435,849	397,189
Total Revenue	12,381,985	12,533,639
Expenses		
Instruction	8,687,043	8,861,885
District Administration	1,389,471	1,850,576
Operations and Maintenance	2,531,837	2,497,355
Transportation and Housing	1,415,811	374,520
Total Expense	14,024,162	13,584,336
Net Revenue (Expense)	(1,642,177)	(1,050,697)
Budgeted Allocation (Retirement) of Surplus (Deficit)	1,519,641	1,057,179
Budgeted Surplus (Deficit), for the year	(122,536)	6,482
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(122,536)	6,482
Budgeted Surplus (Deficit), for the year	(122,536)	6,482

School District No. 92 (Nisga'a)
 Amended Annual Budget - Revenue and Expense
 Year Ended June 30, 2022

Statement 2

	2022 Amended Annual Budget	2021 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	10,345,971	9,725,184
Operating - Tangible Capital Assets Purchased	25,000	135,976
Special Purpose Funds - Total Expense	3,094,806	3,332,469
Capital Fund - Total Expense	583,385	526,683
Total Budget Bylaw Amount	14,049,162	13,720,312

Approved by the Board

 Signature of the Chairperson of the Board of Education Date Signed

 Signature of the Superintendent Date Signed

 Signature of the Secretary Treasurer Date Signed

School District No. 92 (Nisga'a)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2022

	2022 Amended Annual Budget	2021 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(1,642,177)	(1,050,697)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(25,000)	(135,976)
From Deferred Capital Revenue	(1,512,193)	(1,427,638)
Total Acquisition of Tangible Capital Assets	(1,537,193)	(1,563,614)
Amortization of Tangible Capital Assets	583,385	526,683
Total Effect of change in Tangible Capital Assets	(953,808)	(1,036,931)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(2,595,985)	(2,087,628)

School District No. 92 (Nisga'a)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2022

	Operating Fund \$	Special Purpose Fund \$	Capital Fund \$	2022 Amended Annual Budget \$
Accumulated Surplus (Deficit), beginning of year	2,603,498		3,749,760	6,353,258
Changes for the year				
Net Revenue (Expense) for the year	(1,494,641)		(147,536)	(1,642,177)
Interfund Transfers				
Tangible Capital Assets Purchased	(25,000)		25,000	-
Net Changes for the year	(1,519,641)	-	(122,536)	(1,642,177)
Budgeted Accumulated Surplus (Deficit), end of year	1,083,857	-	3,627,224	4,711,081

School District No. 92 (Nisga'a)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
 Year Ended June 30, 2022

	2022 Amended Annual Budget	2021 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	20,307	81,568
Other	8,160	
Other Revenue	8,644,863	8,540,413
Rentals and Leases	160,000	165,000
Investment Income	18,000	17,000
Total Revenue	8,851,330	8,803,981
Expenses		
Instruction	5,645,397	5,583,721
District Administration	1,389,471	1,850,576
Operations and Maintenance	1,983,698	1,998,367
Transportation and Housing	1,327,405	292,520
Total Expense	10,345,971	9,725,184
Net Revenue (Expense)	(1,494,641)	(921,203)
Budgeted Prior Year Surplus Appropriation	1,519,641	1,057,179
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(25,000)	(135,976)
Total Net Transfers	(25,000)	(135,976)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 92 (Nisga'a)

Amended Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2022

	2022 Amended Annual Budget	2021 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	8,337,202	8,129,327
ISC/LEA Recovery	(8,332,284)	(8,055,292)
Other Ministry of Education Grants		
Pay Equity	310	629
Student Transportation Fund	345	700
Support Staff Benefits Grant	1	1
Teachers' Labour Settlement Funding		845
Early Career Mentorship Funding		54
FSA Scorer Grant	4,094	4,094
ELF	1,210	1,210
Anti-Racism	6,429	
Equity Scan	3,000	
Total Provincial Grants - Ministry of Education	20,307	81,568
Provincial Grants - Other	8,160	
Other Revenues		
Funding from First Nations	8,578,863	8,524,413
Miscellaneous		
ART STARTS	6,000	6,000
Miscellaneous	60,000	10,000
Total Other Revenue	8,644,863	8,540,413
Rentals and Leases	160,000	165,000
Investment Income	18,000	17,000
Total Operating Revenue	8,851,330	8,803,981

School District No. 92 (Nisga'a)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2022

	2022 Amended Annual Budget	2021 Amended Annual Budget
	\$	\$
Salaries		
Teachers	2,648,000	2,806,500
Principals and Vice Principals	976,000	762,000
Educational Assistants	245,000	265,000
Support Staff	1,121,500	1,052,830
Other Professionals	845,162	841,890
Substitutes	191,000	294,000
Total Salaries	6,026,662	6,022,220
Employee Benefits	1,442,569	1,431,291
Total Salaries and Benefits	7,469,231	7,453,511
Services and Supplies		
Services	392,700	603,400
Student Transportation	49,000	64,000
Professional Development and Travel	223,571	125,800
Rentals and Leases	5,000	6,500
Dues and Fees	19,000	20,500
Insurance	32,500	34,500
Supplies	1,789,201	1,108,973
Utilities	365,768	308,000
Total Services and Supplies	2,876,740	2,271,673
Total Operating Expense	10,345,971	9,725,184

School District No. 92 (Nisga'a)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	2,320,000	210,000				120,000	2,650,000
1.03 Career Programs	18,000						18,000
1.07 Library Services							-
1.08 Counselling	85,000						85,000
1.10 Special Education	105,000		135,000			40,000	280,000
1.30 English Language Learning		71,000					71,000
1.31 Indigenous Education	85,000	195,000	110,000		64,000		454,000
1.41 School Administration		500,000		168,000			668,000
1.60 Summer School	35,000						35,000
Total Function 1	2,648,000	976,000	245,000	168,000	64,000	160,000	4,261,000
4 District Administration							
4.11 Educational Administration				26,500	206,000		232,500
4.40 School District Governance					55,162		55,162
4.41 Business Administration				73,000	375,000		448,000
Total Function 4	-	-	-	99,500	636,162	-	735,662
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration					50,000		50,000
5.50 Maintenance Operations				656,000	60,000	15,000	731,000
5.52 Maintenance of Grounds							-
5.56 Utilities							-
Total Function 5	-	-	-	656,000	110,000	15,000	781,000
7 Transportation and Housing							
7.41 Transportation and Housing Administration					35,000		35,000
7.70 Student Transportation				145,000		1,000	146,000
7.73 Housing				53,000		15,000	68,000
Total Function 7	-	-	-	198,000	35,000	16,000	249,000
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	2,648,000	976,000	245,000	1,121,500	845,162	191,000	6,026,662

School District No. 92 (Nisga'a)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2022

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2022 Amended Annual Budget	2021 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	2,650,000	648,730	3,298,730	254,047	3,552,777	3,440,761
1.03 Career Programs	18,000	3,400	21,400		21,400	66,250
1.07 Library Services	-		-	15,000	15,000	5,000
1.08 Counselling	85,000	21,250	106,250	5,000	111,250	141,500
1.10 Special Education	280,000	56,450	336,450		336,450	371,475
1.30 English Language Learning	71,000	17,760	88,760		88,760	88,750
1.31 Indigenous Education	454,000	108,585	562,585	22,725	585,310	552,000
1.41 School Administration	668,000	175,100	843,100	47,600	890,700	880,485
1.60 Summer School	35,000	8,750	43,750		43,750	37,500
Total Function 1	4,261,000	1,040,025	5,301,025	344,372	5,645,397	5,583,721
4 District Administration						
4.11 Educational Administration	232,500	63,598	296,098	169,000	465,098	366,190
4.40 School District Governance	55,162	1,986	57,148	75,600	132,748	148,630
4.41 Business Administration	448,000	120,725	568,725	222,900	791,625	1,335,756
Total Function 4	735,662	186,309	921,971	467,500	1,389,471	1,850,576
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	50,000	14,150	64,150	5,100	69,250	69,750
5.50 Maintenance Operations	731,000	149,380	880,380	642,800	1,523,180	1,615,117
5.52 Maintenance of Grounds	-		-	25,500	25,500	5,500
5.56 Utilities	-		-	365,768	365,768	308,000
Total Function 5	781,000	163,530	944,530	1,039,168	1,983,698	1,998,367
7 Transportation and Housing						
7.41 Transportation and Housing Administration	35,000	9,905	44,905		44,905	51,320
7.70 Student Transportation	146,000	29,200	175,200	139,000	314,200	232,500
7.73 Housing	68,000	13,600	81,600	886,700	968,300	8,700
Total Function 7	249,000	52,705	301,705	1,025,700	1,327,405	292,520
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	6,026,662	1,442,569	7,469,231	2,876,740	10,345,971	9,725,184

School District No. 92 (Nisga'a)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2022

	2022 Amended Annual Budget	2021 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	123,481	436,430
Other	45,184	65,497
Other Revenue	2,926,141	2,830,542
Total Revenue	3,094,806	3,332,469
Expenses		
Instruction	3,041,646	3,278,164
Operations and Maintenance	53,160	54,305
Total Expense	3,094,806	3,332,469
Budgeted Surplus (Deficit), for the year	-	-

School District No. 92 (Nisga'a)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

Schedule 3A

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Mental Health in Schools
	\$	\$	\$	\$		\$	\$	\$	\$
Deferred Revenue, beginning of year			13,505	22,366	5,951			1	49,625
Add: Restricted Grants									
Provincial Grants - Ministry of Education	53,160	29,813		32,000	9,800	141,027	110,652	784,507	134,657
Other	53,019	29,734	20,000			140,652	110,358	782,424	134,299
	106,179	59,547	20,000	32,000	9,800	281,679	221,010	1,566,931	268,956
Less: Allocated to Revenue	53,160	29,813	20,000	54,366	15,751	141,027	110,652	784,508	184,282
Recovered	53,019	29,734				140,652	110,358	782,424	134,299
Deferred Revenue, end of year	-	-	13,505	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	141	79		54,366	15,751	375	294	2,083	357
Provincial Grants - Other									
Other Revenue	53,019	29,734	20,000			140,652	110,358	782,425	183,925
	53,160	29,813	20,000	54,366	15,751	141,027	110,652	784,508	184,282
Expenses									
Salaries									
Teachers								604,070	
Principals and Vice Principals							6,201		
Educational Assistants		23,850				50,000	22,322		
Support Staff	38,750						16,946		
Other Professionals				20,000			1,875		
Substitutes							21,973		
	38,750	23,850	-	20,000	-	50,000	69,317	604,070	-
Employee Benefits	9,787	5,963		5,000		10,000	10,050	180,438	
Services and Supplies	4,623		20,000	29,366	15,751	81,027	31,285		184,282
	53,160	29,813	20,000	54,366	15,751	141,027	110,652	784,508	184,282
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 92 (Nisga'a)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

Schedule 3A

	Safe Return to School / Restart: Health & Safety Grant	Federal Safe Return to Class Fund	District Community Literacy Plan	Skills Trades	WellAhead McConnel Foundation	NLG/NLC Enhancement Fund	FNESC Skills Link Program	FNESC Language Program	TOTAL
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		49,980	20,152	45,184	713	28,155	5,951	614,176	855,759
Add: Restricted Grants									
Provincial Grants - Ministry of Education	20,720								1,316,336
Other	20,665						2,250	913,966	2,207,367
	41,385	-	-	-	-	-	2,250	913,966	3,523,703
Less: Allocated to Revenue	20,720	49,980	20,152	45,184	713	28,155	8,201	1,528,142	3,094,806
Recovered	20,665								1,271,151
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	13,505
Revenues									
Provincial Grants - Ministry of Education	55	49,980							123,481
Provincial Grants - Other				45,184					45,184
Other Revenue	20,665		20,152		713	28,155	8,201	1,528,142	2,926,141
	20,720	49,980	20,152	45,184	713	28,155	8,201	1,528,142	3,094,806
Expenses									
Salaries									
Teachers								225,000	829,070
Principals and Vice Principals									6,201
Educational Assistants								125,000	221,172
Support Staff								20,000	75,696
Other Professionals			10,000					25,000	56,875
Substitutes									21,973
	-	-	10,000	-	-	-	-	395,000	1,210,987
Employee Benefits			2,500					98,750	322,488
Services and Supplies	20,720	49,980	7,652	45,184	713	28,155	8,201	1,034,392	1,561,331
	20,720	49,980	20,152	45,184	713	28,155	8,201	1,528,142	3,094,806
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 92 (Nisga'a)

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2022

	2022 Amended Annual Budget			2021 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Amortization of Deferred Capital Revenue	435,849		435,849	397,189
Total Revenue	435,849	-	435,849	397,189
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	494,979		494,979	444,683
Transportation and Housing	88,406		88,406	82,000
Total Expense	583,385	-	583,385	526,683
Net Revenue (Expense)	(147,536)	-	(147,536)	(129,494)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	25,000		25,000	135,976
Total Net Transfers	25,000	-	25,000	135,976
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	(122,536)	-	(122,536)	6,482



SCHOOL DISTRICT NO. 92 (NISGA'A)

MEETING AGENDA ITEM #8.2

Action:		Information:	X
Meeting:	Regular	Meeting Date:	January 18, 2022
Topic:	Monthly Financial Statements – November 30, 2021		

Background/Discussion:

Monthly Financial Statements – November 30, 2021 as attached.

RECOMMENDED ACTION:

For information only.

Presented by: Secretary Treasurer

SCHOOL DISTRICT No. 92 (Nisga'a)
OPERATING FUND
REVENUE AND EXPENDITURE
YEAR ENDING JUNE 30, 2022
As At November 30, 2021

	2021/2022 Actual Revenue and Expenses	2021/2022 Annual Budget	Percent Remaining or Available
Revenue (Schedule A2)			
Provincial Grants, MOE	(419,277)	91,709	5.57
Other Fees And Revenue	4,060,135	8,745,282	0.54
Rentals & Leases	94,555	165,000	0.43
Investment Income	11,819	18,000	0.34
	3,747,231	9,019,991	0.58
Expense (Schedule A3)			
Salaries			
Teachers	665,891	2,783,500	0.76
Principals and Vice Principals	399,110	976,000	0.59
Educational Assistants	32,247	252,000	0.87
Support Staff	374,678	1,105,675	0.66
Other Professionals	334,986	845,162	0.60
Substitutes	43,087	215,000	0.80
	1,850,000	6,177,337	0.70
Employee Benefits	317,596	1,476,779	0.78
Services & Supplies	793,301	1,809,709	0.56
	2,960,897	9,463,825	0.69
Net Revenue/Expenditure	786,334	(443,834)	
Encumbered PO's	274,930		
Interfund Transfers			
Capital Asset Purchases		(135,977)	
Local Capital		-	
Prior Year Surplus Appropriation	2,361,047	440,793	
Prior Year Surplus Unappropriated	242,451	-	
Balance Surplus/(Deficit)	3,389,832	(139,018)	
Board Approved Surplus Spending:	2,508,939		
Potential Balance Surplus/(Deficit)	880,893		

SCHOOL DISTRICT No. 92 (Nisga'a)
OPERATING FUND
REVENUE BY SOURCE
YEAR ENDING JUNE 30, 2022
As At November 30, 2021

	2021/2022 Revenue and Expenses	Actual Revenue and Expenses	Percent Remaining
Provincial Grants, Ministry of Education			
Operating Grant, MOE	-	8,562,718	
ISC/LEA Recovery	(613,106)	(8,719,086)	
Other Ministry of Education Grants			
Pay Equity	22,918	116,874	0.80
Student Transportation	91,064	130,091	0.30
ELF	847	847	0.00
FSA Exam Funding	-	-	
Graduated Adult Enrollment (EG)	-	-	
Support Staff Benefit Grant	-	265	1.00
Indigeneous Equity	79,000		
Early Learning Grant	-	-	
	(419,277)	91,709	5.57
Provincial Grants - Other Ministries	8,160		
Other Fees and Revenue			
Other School District/Education Authorities	4,002,594	8,719,282	0.54
Miscellaneous (Specify)			
Miscellaneous	49,381	20,000	-1.47
ArtStarts	-	6,000	1.00
	4,051,975	8,745,282	0.54
Rentals and Leases	94,555	165,000	0.43
Investment Income	11,819	18,000	0.34
TOTAL OPERATING REVENUE	3,747,231	9,019,991	0.58

SCHOOL DISTRICT No. 92 (Nisga'a)
OPERATING FUND
EXPENDITURE BY OBJECT
YEAR ENDING JUNE 30, 2022
As At November 30, 2021

	2021/2022 Actual Revenue and Expenses	2021/2022 Annual Budget	Percent Available
Salaries			
Teachers	665,891	2,783,500	0.76
Principals and Vice Principals	399,110	976,000	0.59
Educational Assistants	32,247	252,000	0.87
Support Staff	374,678	1,105,675	0.66
Other Professionals	334,986	845,162	0.60
Substitutes	43,087	215,000	0.80
	1,850,000	6,177,337	0.70
Employee Benefits	317,596	1,476,779	0.78
Total Salaries & Benefits	2,167,596	7,654,116	0.72
Services and Supplies	As Per Data		
Services	140,760	418,000	0.66
Student Transportation	-	64,000	1.00
Professional Development and Travel	109,197	138,900	0.21
Dues and Fees	8,032	21,000	0.62
Insurance	18,703	34,500	0.46
Supplies	367,566	583,478	0.37
Furniture and Equipment	47,374	165,500	0.71
Computer Equipment	27,535	49,500	0.44
	719,166	1,479,878	0.51
Utilities			
Electricity	52,713	302,331	0.83
Propane-Heat	4,879	12,000	0.59
Bio Mass Pellets	10,724		
Garbage/Water/Sewer	5,819	12,000	0.52
Carbon Offsets	-	3,500	1.00
	74,135	329,831	0.78
Total Service & Supplies	793,301	1,809,709	0.56
TOTAL OPERATING EXPENSE	2,960,897	9,463,825	0.69

SCHOOL DISTRICT No. 92 (Nisga'a)
OPERATING FUND
EXPENDITURE BY OBJECT
YEAR ENDING JUNE 30, 2022
As At November 30, 2021

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	Total Expenses	2021-22 Annual Budget	Percent Available
1 INSTRUCTION							
1.02 Regular Instruction	697,800	121,335	819,135	32,754	851,889	3,688,138	0.77
1.03 Career Programs	13,399	2,582	15,982	-	15,982	66,250	0.76
1.07 Library Services	-	-	-	438	438	15,000	0.97
1.08 Counseling	25,135	3,836	28,971	-	28,971	111,250	0.74
1.10 Special Education	17,561	2,819	20,380	-	20,380	353,875	0.94
1.30 English Language Learning	29,792	4,709	34,501	-	34,501	88,760	0.61
1.31 Aboriginal Education	174,875	31,742	206,617	4,464	211,081	605,655	0.65
1.41 School Administration	243,857	38,738	282,594	14,893	297,487	888,100	0.67
1.60 Summer School	-	-	-	-	-	43,750	1.00
Total Function 1	1,202,419	205,761	1,408,180	52,549	1,460,729	5,860,778	0.75
4 DISTRICT ADMINISTRATION							
4.11 Educational Administration	106,151	17,046	123,198	113,700	236,898	357,098	0.34
4.40 School District Governance	22,984	978	23,962	13,247	37,209	172,748	0.78
4.41 Business Administration	149,456	24,362	173,819	58,850	232,669	884,025	0.74
Total Function 4	278,592	42,386	320,978	185,798	506,776	1,413,871	0.64
5 OPERATIONS AND MAINTENANCE							
5.41 Operations and Maintenance Admin	21,734	4,685	26,419	3,521	29,940	69,450	0.57
5.50 Maintenance Operations	287,252	53,238	340,490	206,611	547,101	1,281,180	0.57
5.52 Maintenance of Grounds	-	-	-	16,343	16,343	25,500	0.36
5.56 Utilities	-	-	-	72,529	72,529	329,831	0.78
Total Function 5	308,986	57,923	366,909	299,003	665,912	1,705,961	0.61
7 TRANSPORTATION AND HOUSING							
7.41 Transportation and Housing Admin	12,037	2,326	14,363	-	14,363	44,905	0.68
7.70 Student Transportation	23,842	5,027	28,869	50,734	79,602	249,000	0.68
7.73 Housing	24,125	4,172	28,297	205,218	233,515	189,310	(0.23)
Total Function 7	60,003	7,353	43,232	255,952	327,480	483,215	0.32
TOTAL FUNCTIONS 1 - 7	\$ 1,850,000	\$ 313,424	\$ 2,139,299	\$ 793,301	\$ 2,960,897	\$ 9,463,825	0.69