

SCHOOL DISTRICT NO. 92 (NIS<u>G</u>A'A) From the Office of the Superintendent

PO Box 240 New Aiyansh, BC V0J 1A0 Phone: 250-633-2228 Fax: 250-633-2401

### Notice: 2025 Nisga'a School District Summer Facilities Closures

Please be advised of the following summer schedule for Nisga'a School District facilities:

## School Closures

Nisga'a Elementary Secondary School (NESS), Alvin A. McKay Elementary School (AAMES), Gitwinksihlkw Elementary School (GES), and Nathan Barton Elementary School (NBES) Closed from **7:00 a.m., Monday, July 7<sup>th</sup> to 7:00 a.m., Monday, August 18<sup>th</sup>** *(Closure supports geothermal upgrades, essential maintenance, and annual summer cleaning.)* 

# School Board Office Closure

The School Board Office will be closed for renovations from **7:00 a.m., Monday, July 7** to **7:00 a.m., Monday, August 18**. District staff will be working remotely during this period. Senior leadership will be available at various times and will also be taking staggered vacation leave.

To ensure continued support, please direct urgent matters to the following key contacts:

- July 7 July 20: Bryce Recsky – brecsky@nisgaa.bc.ca
  Voicemail: 250-633-2228 (ext. 1108)
- July 21 August 3: Tanya Azak – tmazak@nisgaa.bc.ca Voicemail: 250-633-2228 (ext. 1104)
- August 4 August 17: Martha Swinn – <u>hr@nisgaa.bc.ca</u>
  Voicemail: 250-633-2228 (ext. 1107)

*In case of emergency*, contact Superintendent *Robert Clifton* at 250-633-2228 (ext. 1102). Please reach out to the designated contacts above before contacting the Superintendent.

#### **Operations / Facilities Department - Open**

The Operations Department will remain open throughout the summer. Key contacts by date range:

- July 7 July 30: Paul Mercer, Director of Operations
- July 31 August 10: Wayne Nisyok, Manager of Operations
- August 11 August 17: Paul Mercer, Director of Operations

#### Information Technology Department - Open

The IT Department will remain operational throughout the summer.

 July 7<sup>th</sup> – Aug 18<sup>th</sup> Jeremy Rempel – jrempel@nisgaa.bc.ca
Direct Line: (250) 633-2228 (local 1202)

#### **Housing Department - Open**

The Housing Department will remain operational throughout the summer with a one-week exception for vacation time:

 July 7<sup>th</sup> – Aug 18<sup>th</sup> (except for July 21<sup>st</sup> – July 25<sup>th</sup>) Simon Point – <u>spoint@nisgaa.bc.ca</u> Direct Line: (250) 633-2039

#### **Important Notes**

- FOB access for teaching and support staff will be disabled from 6:00 p.m., Friday, July 4 until 7:00 a.m., Monday, August 18. Staff requiring access during this time should contact their School Principal in advance. School administrators are asked to collect all keys and FOB's from all school staff so we can complete an inventory. Please label each set that is handed in.
- **School Principals** will retain FOB access throughout the closure period. Please note that most school administrators are on vacation from July 7 Aug 18.
- In the case where School Principals are not available, requests for urgent access during the closure period must be made through the Operations Department.

• Extra-curricular events or activities must be scheduled outside of the closure period, unless special permission is granted by Superintendent Robert Clifton or Director of Operations Paul Mercer.

We appreciate your cooperation and understanding as we complete these important upgrades and maintenance activities. We wish Nisga'a school staff a safe and restful summer break.